



SDO ALAMINOS
RELEASED
2023-12-27
RECORDS UNIT

Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

DM-2023-637

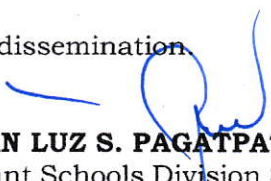
TO : Asst. Schools Division Superintendent
Chief Education Supervisor -Curriculum Implementation Division
Chief Education Supervisor -Schools Governance Operation Division
Education Program Supervisors, SEPS, Division Personnel
School Heads of Public Elementary and Secondary Schools
All Others Concerned

SUBJECT : **SUPPLY AND DOOR-TO-DOOR DELIVERY OF SCHOOL FURNITURE FOR ELEMENTARY, JUNIOR HIGH SCHOOL, & SENIOR HIGH SCHOOL UNDER THE BASIC EDUCATION FACILITIES FUND (BEFF) SCHOOL FURNITURE PROGRAM**

FROM : Schools Division Superintendent

DATE : December 22, 2023

1. The Department of Education – Regional Office I recently procured School Furniture intended for learners and teachers in Region I. These big-ticket items will be delivered directly to schools. The list of recipient schools of SDO Alaminos as reflected in Annex A is attached for reference and information.
2. To ensure that the delivered school furniture is compliant to DepEd requirements and standards, the School Inspectorate Team is directed to refer to the attached Technical Specifications in their inspection, checking and validation of delivered items. Annex B explicitly explains this stage in the whole process.
3. Annex C provides the details of inspection and acceptance procedures that will be done at the school level. Teachers who are members of the School Inspectorate Team are expected to report to the school during the delivery of the goods. It is expected that the school personnel will exercise due diligence in the performance of their duties and responsibilities.
4. For information, guidance, and immediate dissemination.


VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!



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