



Republic of the Philippines
Department of Education

Region I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2023-610



TO: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division (SGOD)
Chief, Curriculum Implementation Division (CID)
Administrative Officer V
Division Education Program Supervisors
All Unit Heads
All Program Owners

SUBJECT: **MEETING FOR THE PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS) WORKFLOW PROCESS**

FROM: Office of the Schools Division Superintendent

DATE: November 28, 2023

1. This Office enjoins all concerned personnel and program owners to attend the presentation meeting for the Program Management Information System (PMIS) workflow process at the Division Library Hub on December 4, 2023, at 9:00 AM.
2. Likewise, all proposed programs, projects, and activities for the Fiscal Year 2024 shall also be uploaded to the PMIS on the same date.
3. The attendance of all concerned is requested.
4. For your information, guidance, compliance, and widest dissemination.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!



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