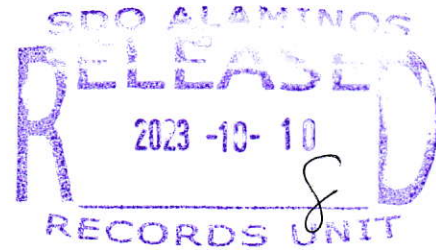




Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2023-502

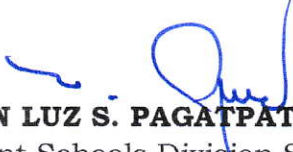
TO : Assistant Schools Division Superintendent
Chief Education Supervisors-CID and SGOD
All School Heads, Teachers and Non-Teaching Personnel of public elementary and secondary schools
All Others Concerned

SUBJECT : **UPLOADING OF SCHOOL HEADS' OPCRf AND IPCRF OF TEACHERS AND SCHOOL-BASED NON-TEACHING PERSONNEL**

FROM : Office of the Schools Division Superintendent

DATE : October 10, 2023

1. This Office enjoins all school heads, teachers and school-based non-teaching personnel to upload the soft copy of their Office Performance Commitment and Review Form (OPCRF) and Individual Performance Commitment and Review Form (IPCRF) for the school year 2022-2023 through this link: <https://tinyurl.com/mj6n6w29> on or before October 11, 2023 at 05:00 PM.
2. All concerned are advised to include Part 3 (Summary of Ratings) and Part 4 (Development Plans) in the uploading of their OPCRf and IPCRF.
3. School ICT coordinators are earnestly requested to assist the school heads in the uploading of the OPCRf and IPCRF.
4. For your information, guidance and compliance.


VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!



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