



Republic of the Philippines  
**Department of Education**  
 Region I  
 SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

SDO ALAMINOS  
**RELEASED**  
 2023-09-29  
 RECORDS UNIT

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**DM-2023- 473**

TO : Assistant Schools Division Superintendent  
 Chief, Curriculum Implementation Division (CID)  
 Chief, School Governance and Operations Division (SGOD)  
 School Heads of Public Elementary and Secondary Schools  
 All Others Concerned

SUBJECT : **SUBMISSION OF THE RECONSTITUTED GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) AND SEX DISAGGREGATED DATA (SDD)**

FROM : Office of the Schools Division Superintendent

DATE : September 28, 2023

1. Republic Act No. 9710 otherwise known as the Magna Carta of Women provides for the institutional mechanisms that ensure gender mainstreaming which include the establishment and institutionalization of Gender and Development (GAD) Focal Point System (GFPS) and the development and maintenance of a GAD Database containing gender statistics and Sex Disaggregated Data (SDD).
2. In line with this, this Office requests for the submission of the school reconstituted Gender and Development (GAD) Focal Point System (GFPS) and updated Sex Disaggregated Data.
3. In addition, DepEd Order No. 32 s. 2017 titled Gender-Responsive Basic Education Policy states that DepEd shall ensure that the GFPS is institutionalized in all levels of governance, following the term of reference as stated below:

GFPS Chairperson	School Head
Members	School GAD Coordinator
	Department Head for SHS
	Grade Level Coordinator (Elementary)
	Guidance Teacher/Coordinator
	School Bookkeeper (Secondary)
	Administrative Assistant

4. Moreover, the functions of the GAD Focal Point Persons are stipulated in DepEd Order No. 27 s. 2013 titled Guidelines and Procedure on the Establishment of DepEd GFPS at the Regional, Division and School levels.

***With hundred reasons to serve!***



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5. The soft copy of the school reconstituted GFPS and the SDD survey shall be uploaded via the official GAD group chat on or before October 2, 2023, for consolidation by the Division GAD Focal Person.
6. For information, guidance and compliance.

**VIVIAN LUZ S. PAGATPATAN, CESO VI**  
*Assistant Schools Division Superintendent*  
*Officer-In-Charge*   
*Schools Division Superintendent*

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