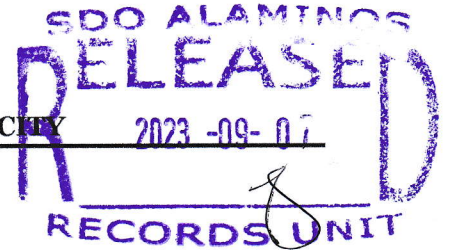




Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent



DIVISION MEMORANDUM
DM-2023-416

To : Human Resource Merit Promotion and Selection Board (HRMPSB)
Subject : **NOTICE OF MEETING**
From : Schools Division Superintendent
Date : September 5, 2023

- Please be informed that there will be a meeting of the members of the **HRMPSB** of this Division to conduct comparative assessment of the qualified applicants for **Administrative Assistant II, Elementary School Principal I, Secondary School Principal I and Elementary Master Teacher I** positions with the following schedules:

Position	Date	Time	Venue
Administrative Assistant II	September 6, 2023	1:00 PM onwards	Division Library Hub
Elementary School Principal I	September 7, 2023	8:00 AM – 12:00 NN	
Secondary School Principal I		1:00 PM – 5:00 PM	
Elementary Master Teacher I	September 8, 2023	8:30 AM onwards	

- The participants of the meeting are the following:

	NAME	POSITION	DESIGNATION
1	Dr. Marilu N. Cardenas	Assistant Schools Division Superintendent	Chairperson
2	Dr. Arturo R. Viray	SGOD, Chief	Member
3	Rosalie R. Sarmiento	Administrative Officer V	Member
4	Cynthia M. Ruamero	Administrative Officer IV	Member
5	Rowena R. Signey	School Principal II	Secondary School Principal Representative (For Secondary School Principal I position only)

With hundred reasons to serve!



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6	Leila T. Capitle	School Principal III	PESPA President (For Elementary School Principal I positions only)
7	Allan Ross L. Abelon	Master Teacher II	ULADPST President (For Master Teacher I position only)
8	Sherlyn V. Romasoc	HT III/OIC-Assistant School Principal II – OLS	Head where the vacancy exist (For Administrative Assistant II position only)
9	Nicanor L. Navarro II	Administrative Assistant III	Level 1 NEU Representative (For Administrative Assistant II position only)
10	Charlene M. Ferrer	Admin. Assistant III	Secretariat
11	Rachel Marie B. Pol	Admin. Assistant III	

3. For your information and guidance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

With hundred reasons to serve!