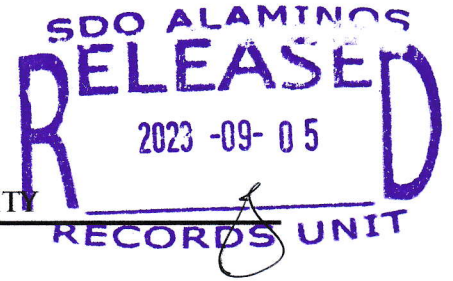




Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent



DIVISION MEMORANDUM
DM-2023 - 415

TO : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, School Governance and Operations Division (SGOD)
Heads of Public and Private Elementary and Secondary Schools

SUBJECT : **HOMEROOM CLASS ORGANIZATION SY 2023-2024**

FROM : Office of the Schools Division Superintendent

DATE : September 4, 2023

1. In reference to OUOPS Memorandum No. 2023-03 titled "Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024", Annex A, Article XI, all schools shall have a Homeroom Class Organization in every section composed of executive officers (*President, Vice President, Secretary, Treasurer, Auditor, Public Information Officer and Protocol Officer*) only, parallel to the organizational structure of the Supreme Elementary Learner Government (SELG) and the Supreme Secondary Learner Government (SSLG).
2. Additionally, the Homeroom Class Organization shall assist the SELG/SSLG in implementing its program, projects and activities.
3. In line with this, all section advisers of all public and private elementary and secondary schools are instructed to conduct their homeroom elections from September 5-15, 2023.
4. Homeroom Class Organization presidents shall submit a copy of the official list of executive officers to their respective grade level representatives, to be forwarded to the SELG/SSLG, using the editable template which can be downloaded through this link (bit.ly/HCO-Template).
5. The SELG/SSLG shall keep a consolidated list of all Homeroom Class Organization officers in their school for recordkeeping.
6. For information, guidance, wide dissemination and compliance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY
<SCHOOL>

HOMEROOM CLASS ORGANIZATION

School Year _____

Grade Level: _____

Section: _____

Date of Election: _____

POSITION	FULL NAME	GENDER	CONTACT NO.
President			
Vice President			
Secretary			
Treasurer			
Auditor			
Public Information Officer			
Protocol Officer			
Section Adviser			

Prepared by:

HOMEROOM CLASS ORGANIZATION PRESIDENT

Signature over Printed Name / Date

Checked and Reviewed:

SECTION ADVISER

Signature over Printed Name / Date