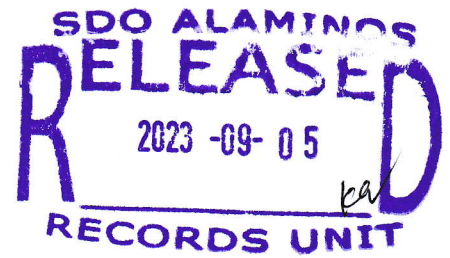




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2023-412

TO : School Heads of Public Schools
SUBJECT : **USE OF BIOMETRICS MACHINE STARTING SEPTEMBER 1, 2023**
FROM : Schools Division Superintendent
DATE : August 31, 2023

1. Effective September 1, 2023 (Friday), all concerned are hereby advised to observe the use of biometrics machine for time-in and time-out purposes.
2. Anent hereto, all School Heads are enjoined to monitor compliance of this memorandum.
3. Any concerns and issues related to the biometrics machine should be reported to Mr. Allan Purganan until September 8, 2023.
4. For immediate dissemination and compliance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Asst. Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

With hundred reasons to serve!