



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

SDO ALAMINOS
RELEASED
2023-08-17
RECORDS UNIT

DIVISION MEMORANDUM
DM-2023-385

TO : Assistant Schools Division Superintendent
Chief Education Supervisors-CID and SGOD
Administrative Officer V
All Concerned Unit Heads and Non-teaching Personnel in the
Division

SUBJECT : **DIVISION ORIENTATION-WORKSHOP ON THE PRIME-HRM
SYSTEMS AND EOP FOR BATCH 2 NON-TEACHING PERSONNEL**

FROM : Office of the Schools Division Superintendent

DATE : August 15, 2023

1. This Office announces the conduct of the Division Orientation-Workshop on the PRIME-HRM Systems and Equal Opportunity Principle (EOP) for Batch 2 non-teaching personnel on August 18, 2023, 08:00 AM to 05:00 PM at the Schools Division Office Library Hub.
2. This orientation-workshop shall focus on the EOP in the workplace and the provision of technical assistance for the Mock Interview.
3. Attached to this Division Memorandum is the list of the participants for the said three-day training-workshop.
4. For your information, guidance and compliance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!



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**DIVISION ORIENTATION-WORKSHOP ON THE PRIME-HRM SYSTEMS AND
EOP FOR BATCH 2 NON-TEACHING PERSONNEL**

August 18, 2023
SDO Library Hub

Name	Position	Office/School
1. Rosalie R. Sarmiento	AO V	Administrative unit
2. Bea Charlene V. Quebral	AO II	Personnel unit
3. Daniel T. Subong	AO II	Baleyadaan ES
4. Angelica Jean D. Garcia	ADAS III	Personnel unit
5. Roxelle Belany P. Mundo	AO II	Palamis ES
6. Helen A. Guillermo	AO V	Budget unit
7. Michelle P. Rosario	AO II	Maawi ES
8. Rodimar E. Marzan	AO II	Popantay ES
9. Adrian R. Rabanillo	ADAS III	Accounting unit
10. Genaro Sindayen	ADAS III	Accounting unit
11. Rechel D. Dayap	AO II	Bolaney ES
12. Melita G. Soliman	ADAS III	Accounting unit
13. Rachel Marie B. Pol	ADAS III	Office of the ASDS
14. Nicanor L. Navarro II	ADAS III	Accounting unit
15. Jadine R. Rasing	ADAS III	Records unit
16. Karen C. Catabay	ADAS III	Cash unit
17. Bjorn M. Cruz	PDO II	DRRM unit
18. Karen R. Tobias	ADAS III	Supply unit
19. Charlene M. Ferrer	ADAS III	Records unit
20. Janine F. Jove	ADAS I	Budget unit
21. Dr. Aida B. Cadawas	Dentist II	Dental unit
22. Dr. December Blanche L. Benitez	Medical Officer III	Medical unit
23. Joesilin B. Pol	EPS II	CID-ALS
24. Ariane Lee B. Pobletin	AO II	Amangbangan ES
25. Jestoni H. Amores	PDO II	CID-LR
26. Ralph Laurent Noel D. Ferrer	AO II	Polo ES
27. Rogina B. Rariza	AO II	Sabangan ES
28. Henry O. Catabay	AO II	Lucap ES
29. Olivia Trinidad L. Añonuevo	AO I	Alaminos City NHS
30. Rovie R. Tapeç	ADAS II	Pangapisan IS
31. Maureen R. Ocampo	AO II	Linmansangan ES
32. Almira Espelita	ADA III	ACNHS
33. Kharlo Pascua	ADA VI	Records unit
34. Jenica R. Tobias	ADA VI	Personnel unit
35. Emie G. Estabillo	ADA VI	Cash unit

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36. Jennalyn B. Orlanda	Nurse II	Nursing unit
37. Allan Purganan	ADA VI	Office of the SDS
38. Chene Lorene R. Angeles	ADAS II	Budget unit
39. Alyssa Cabatic	ADAS II	Personnel unit

Approved by:

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

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