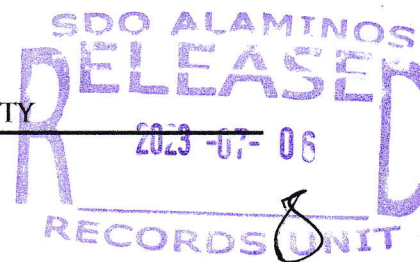




Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent



DIVISION MEMORANDUM
DM-2023-316

TO : Assistant Schools Division Superintendent
Chief Education Supervisors-CID and SGOD
Division Education Program Supervisors-CID and SGOD
All heads of unit
All concerned SDO personnel
All heads of elementary and secondary schools in the Division

SUBJECT : CALL FOR NOMINATION FOR 2023 DIVISION SEARCH FOR GAWAD HENERAL ROMAN MANALANG

FROM : Office of the Schools Division Superintendent

DATE : July 06, 2023

1. As part of the Maturity Level 2 for Rewards and Recognition of the Schools Division Office of Alaminos City under the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM), this Office announces the call for nominations for the 2023 Division Search for Gawad Heneral Roman Manalang (Division Outstanding Personnel).
2. This search aims to give recognition and rewards to the best performing and deserving Supervisors, School Heads, Teachers and Non-Teaching personnel in the division who have demonstrated exemplary behavior, innovative ideas and works, commendable accomplishments, heroic deeds and admirable advocacies that greatly contributed to high-quality and efficient public service.
3. The Division Program on Awards and Incentives for Service Excellence (PRAISE) is now accepting nominations on the following categories: Supervisors, School Heads, Teachers (Category 1-Teachers 1 to 3 and Category 2-Master Teachers 1 to 4 and Department Heads/Head Teachers with teaching loads), and Non-Teaching Personnel (Category 1-SG 1 to 9 and Category 2-SG 10 to 23). All documents and pertinent papers of the nominees shall be submitted on or before July 19, 2023, 05:00 PM at the Records unit in the Division Office. All documents must be in hard copies placed in three (3) folders. Meanwhile, soft copies/scanned documents shall be uploaded to this link: <https://tinyurl.com/GawadHRMSDOAC2023> on or before the deadline of the submission.

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
Telephone Number: (075) 205 - 0644
Website: depedalaminoscity.com
Email Address: alaminos.city@deped.gov.ph



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4. Each cluster is allowed to submit ONE (1) nomination for each category.
5. The Nomination form, Executive Nomination Write-up, General Requirements, List of Means of Verification, Rubrics, Nomination and Selection Phases can be downloaded through this link: <https://tinyurl.com/GawadHRMSDOAC2023Forms>. Updated nomination documents are required. Failure to comply with this will result to automatic disqualification.
6. All nominations shall be addressed to:

VIVIAN LUZ S. PAGATPATAN EdD, CESO VI

Officer in Charge
Office of the Schools Division Superintendent

7. The schedule of the screening, paper validation, interview and demonstration teaching with the Division PRAISE committee shall be communicated to the nominees through their contact numbers and/or FB messenger account.
8. The winners of the 2023 Gawad Heneral Roman Manalang shall be awarded in October during the Teachers' Day Celebration and shall be the official nominees of the Division for the 2023 Gawad Lam Ang (Regional Search for Outstanding Personnel).
9. For your information, guidance and compliance.

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!