



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2023- 286


To: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, School Governance and Operations Division (SGOD)
School Heads of Public and Private Secondary and Elementary
Schools and Federated PTA Officers and Members
All Division Personnel
All other concerned

Subject: **SDO ALAMINOS CITY 20TH EMERALD ANNIVERSARY**

From: Office of Schools Division Superintendent

Date: June 7, 2023

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1. To ensure the smooth celebration of the **SDO ALAMINOS CITY 20TH EMERALD ANNIVERSARY** on June 19, 20, 21, 22, 23 & 26, 2023, the following are the Mechanics and other Guidelines for the different activities to be conducted for the weeklong celebration.
 2. For any concerns, please coordinate with **Mrs. Benedicta B. Santos** at 09696471488, **Dr. Adolfo B. Medrano** at 09498811130 or **Dr. Miguel G. Gellado Jr.** at 09950336190 and 09982947589.
 3. For information, guidance, widest dissemination, and compliance.


VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
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SDO ALAMINOS CITY 20TH EMERALD ANNIVERSARY

June 19, 20, 21, 22, 23 & 26, 2023 @ SDO Alaminos City

Activities (Emerald Founding Anniversary)				
Date	Activities	Time	Personnel In-charge	Personnel Involved
Day 1 June 19	Zumba Simple salu-salo (coffee and pandesal) Simultaneous School-based Histo Quiz (questions shall focus on School and Alaminos City Division History)	7:00 AM 8:00-8:30	Medical Unit Bene Santos, Igue Gellado, Jo Pol	SDS, ASDS, All Division Personnel
Day 2 June 20	Zumba Drum and Lyre Cutting of Ribbon for the Opening of the Bazaar Cluster 1 (There will be schedule for every school under cluster 1 (See Attached Copy) SDO-Histo Quiz SDO Histo-Jingle (focus on SDO-Alaminos City History) Division Histo- Tik-Tok Dance	7:00 AM 8:00-8:30 AM 8:30- 9:00 AM PM	Medical Unit Mr. Arleen Alcantara Dr. Adolfo B. Medrano Dr. Miguel Gellado Jr. Benedicta B. Santos Benedicta B. Santos	SDS, ASDS, Mayor, City Councilor In-charge of Education, All Division Personnel, School Heads, Assistant Principals, Head Teachers, Teachers and Learners
Day 3 June 21	Zumba Cluster 2 (There will be schedule for every school under cluster 2)	AM	Medical Unit	SDS, ASDS, Mayor, City Councilor In-charge of Education, All Division

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	<p>Film Showing (All film created by teachers and learners)</p> <p>Simultaneous Activities</p> <p>Blood Donation</p> <p>Medical Mission</p> <p>Wellness Program (Massage, pedicure, manicure, and others)</p>	PM	<p>Dr. Miguel Gellado, Jr.</p> <p>Medical Unit</p> <p>Benedicta B. Santos & Dr. Adolfo B. Medrano</p>	<p>Personnel, School Heads, Assistant Principals, Head Teachers, Teachers and Learners</p>
Day 4 June 22	<p>Zumba</p> <p>Cluster 3 schools(There will be schedule for every school under cluster 3 and private schools)</p> <p>Larong Lahi</p> <p>Division Oldest Histo Trivia/ Picture Contest</p>	AM	<p>Medical Unit</p> <p>Dr. Miguel Gellado G. Jr.</p> <p>Mr. Arleen Alcantara</p> <p>Benedicta B. Santos</p>	<p>SDS, ASDS, Mayor, City Councilor In-charge of Education, All Division Personnel, School Heads, Assistant Principals, Head Teachers, Teachers and Learners</p>
Day 5 June 23	<p>Zumba</p> <p>Cluster 4 & Private schools(There will be schedule for every school under cluster 3 and private schools)</p>	AM	<p>Medical Unit</p> <p>Dr. Miguel G. Gellado Jr.</p> <p>Dr. Adolfo B. Medrano</p> <p>Dr. Ronald B. Radoc</p>	<p>SDS, ASDS, Mayor, City Councilor In-charge of Education, All Division Personnel, School Heads, Assistant Principals, Head Teachers, Teachers and Learners</p>
Day 6 June 26	<p>Motorcade</p> <p>Mass and Inauguration of the new extension building (SDO)</p> <p>Blessing Rejuv Zone</p>	<p>6:00 AM</p> <p>7:30-8:30AM</p> <p>8:30-9:00 AM</p>	<p>Dr. Miguel G. Gellado</p> <p>Dr. Aleta C. Begonia</p>	<p>SDS, ASDS, Mayor, City Councilor In-charge of Education, All Division Personnel,</p>

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	<p>Digitized & Information Board</p> <p>Break Opening Program</p> <p>SDO Welcome Presentations</p> <p>Launching/Unveiling of the SDS and ASDS Gallery/History of 47 Schools (9:30- 10:00 AM)</p> <p>Reading of history of the division with the former and present sds and asds and EPSs by 20 select learners</p> <p>Awarding of Bouquet to all SDS and ASDS</p> <p>Awarding of Certificates and Loyalty Awards to Honorees</p> <p>Showcasing of Talents per Cluster (Cultural Show) (The Best of the Golden West Division)</p> <p>Renewal of Pledge of Loyalty and Signing of Commitment to SDO-Alaminos City</p> <p>(Lighting of candles around the division logo while singing the SDO-Alaminos City division Hymn)</p> <p>(Uni-Luncheon Gathering)</p>	<p>9:30 AM</p>	<p>Dr. Adolfo B. Medrano</p> <p>Dr. Adolfo B. Medrano</p> <p>Benedicta B. Santos</p> <p>Benedicta B. Santos</p>	<p>School Heads, Assistant Principals, Head Teachers , Teachers and Learners</p>
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	Awarding of Certificates and Tokens to the Winners			
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THINGS TO PREPARE

- a. **2x4 portrait tarpaulin which contains the following:**
 1. Foundation Date of the school;
 2. Location of the school;
 3. Picture of the school (façade);
 4. Data on population of school;
 5. Picture of the school head;
 6. Best practices; and
 7. Winnings and other Achievements.
- b. **History of your respective schools with title in the front page (to be bound);**
- c. **Book Holder**
- d. **Standee of your 2x4 tarpaulin;**
- e. **Things to be displayed in your respective bazaar; and**
- f. **Potluck breakfast on the 26th day of June during the Culminating activity.**

GUIDELINES AND PROTOCOLS

- I. **BAZAAR:**
 - **3 meters long, 2 meters high**
 - **The following are the designated area and year per cluster/group:**

Cluster/ Group	Designated area for the Booth in the division office	Assigned Year for the Content of the Booth
ACNHS	In front of Admin Office	2009-2011
Alos NHS, IQCHS, Polo NHS and Inerangan NHS	Infront of COA	2015-2017
San Vicente NHS, Cayucay NHS, Telbang NHS and Pangapisan IS	Lobby of Records Office	2003-2005
Cluster 1 (Elem)	Beside stairway of Admin Building	2012-2014
Cluster 2 and 3 (Elem)	Beside Medical /Dental clinic	Cluster 2- 2021-2023 Cluster 3- 2006-2008
ALS	Infront ALS office	2003-2023

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- All cluster/ group are advised to assemble their respective booth within this week until June 13, 2023.
- **Content of the Bazaar**

History of SDO-Alaminos City

- ✚ SDS and ASDS simple bio-note and Projects, Programs and Achievements during that year
- ✚ DepEd Programs and Projects and Activities
- ✚ Winnings and other Activities of the Division
- ✚ History of the Schools Assigned
- ✚ Film Showing (all films and videos created by learners and teachers)

II. Schedule of Visitation of the Bazaar by Cluster

Cluster 1		
Date	Time	Name of School
June 20, 2023	9:30-10:30	Landoc ES San Jose ES
	10:30- 11:30	Amangbangan ES Dulacac ES
	11:30 – 12:30	Inerangan NHS
	1:00-2:00	Inerangan ES Polo ES Sta. Maria
	2:00-3:00	Polo NHS Ildefonso Quimson CHS
	3:00-4:00	Tawintawin ES San Roque ES
	4:00-5:00	Palamis ES Pogo ES
Cluster 2		

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June 21, 2023	8:30-9:30	Bisocol ES Balangobong ES
	9:30-10:30	Linmansangan ES Maliga ES
	10:30-11:30	Maawi ES Quibuar ES
	11:30-12:30	San Vicente NHS
	1:00-2:00	Alos NHS
	2:00-3:00	Balayang ES Cabatuan ES Alos ES
	3:00-4:00	Tangcarang ES San Vicente ES
	4:00-5:00	Bolaney ES Amandiego ES
Cluster 3		
June 22, 2023	8:30-9:30	Pandan ES Baleyadaan ES
	9:30-10:30	Telbang ES Victoria ES
	10:30-11:30	Longos ES Mona ES Cayucay ES
	11:30-12:30	Telbang NHS

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	1:00-2:00	Popantay ES Sabangan ES
	2:00-3:00	Pangapisan IS
	3:00-4:00	Lucap ES Cayucay NHS
	4:00-5:00	Magsaysay ES Bued ES
June 23, 2023	8:30-12:00	Alaminos Central School
	1:00-5:00	Alaminos City National High School
June 26, 2023	8:30-12:00	Private Schools (Elem and Secondary)

III. GUIDELINES FOR THE SDO-HISTO-QUIZ

1. The contest for learners will be done in the school and it will be conducted simultaneously on the first day of the weeklong celebration (June 19, 2023). It is advised that the history of the school and the division shall be included during discussions in Araling Panlipunan subjects in preparation for the school-based histo quiz.
2. The category for school heads and non-teaching personnel will be conducted in the division on Day 2(June 20, 2023)
3. There will be 7 groups: 1- SVNHS/CNHS/TNHS/PIS; 2- Cluster 3; 3- ACNHS; 4- Cluster 1; 5- ANHS/IQCHS/PNHS/INHS; 6- Private Schools; and 7- Cluster 2.
4. Each group shall provide their own materials ($\frac{1}{4}$ illustration board, eraser and chalk)
5. The items are categorized into: easy, average and difficult.
6. All questions are derived from the history of the SDO-Alaminos City.

IV. GUIDELINES AND CRITERIA FOR THE DIVISION HISTO-Tik Tok DANCE

1. The contest is open to all public and private elementary and secondary, school heads, teaching and non-teaching personnel and parents in the division.
2. Each group shall compose of 5-10 members.
3. The duration of the dance shall not be less than 8 minutes and not more than 10 minutes including the entrance and exit. One (1) point deduction shall be deducted to every exceeding minute.
4. Concept for performance, costume and props must depict the theme of the celebration.

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- DIY props and costumes is/are highly appreciated (Expensive props and costume is optional).

HISTO TIK TOK DANCE CONTEST

Criteria for Judging

No.	Contestants	Performance (40%) (Staging, Spacing Formation, Execution Showmanship, Entertainment Value and Crowd Appeal)	Choreography & Originality (30%) (Dance Arrangement & Concept, Incorporating unique and original/created moves)	Theme & Music (20%) (Musicality, Beat Techniques, timing, synchronization, moves related to the music)	Costume and Audience Impact (10%)	Total	Rank
1.							
2.							
3.							
4.							
5.							
6.							
7.							

Judge # _____

V. GUIDELINES FOR THE SDO-HISTO-JINGLE

- It must be in Filipino/English language, and relevant to the theme.
- The time duration shall not be more than three (3 minutes).
- Each group shall compose of 5-7 members.
- It must be an original composition, and any musical instrument may be used as accompaniment.

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Criteria for Judging

Originality	40%
Musicality (Melody, Arrangement, Instrument/Accompaniment, Tone)	40%
Relevance and Appropriateness to the program and theme	20%
Total	100%

VI. DIVISION OLDEST HISTO TRIVIA/PICTURES CONTEST

1. All schools can present their entries.
2. Entries shall be accompanied with a short narrative describing the picture.
3. Indicate the date and the place where this photo was taken.

VII. LARONG LAHI

1. The event is exhibition only, showing the larong lahi from 2003-2023.
2. All games will be played by anyone who will be identified as representative of their school heads & Non-Teaching.

Contents Noted and Approved:

VIVIAN LUZ S. PAGATPATAN, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Schools Division Superintendent

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