



Republic of the Philippines
Department of Education

Region I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

DM-2023 - 090

TO : Assistant Schools Division Superintendent
 Chief Education Supervisor-CID
 Chief Education Supervisor-SGOD
 Administrative Officer V
 All Division Education Program Supervisors
 All Other Unit Heads and Personnel in the Division Office
 All School Heads, Teachers and Non-teaching Personnel of public elementary and secondary schools in the Division

SUBJECT : **RECONSTITUTION OF THE DIVISION PROGRAM ON AWARDS AND INCENTIVES FOR SERVICE EXCELLENCE (PRAISE) COMMITTEE**

FROM : Office of the Schools Division Superintendent

DATE : February 17, 2023

- To ensure the recognition and giving of due credits to school leaders, teachers, non-teaching personnel and all employees in the Division who are exhibiting outstanding performance, exemplary behavior, innovative and creative ideas, noteworthy accomplishments, heroic deeds, genuine public service and personal efforts that contribute to the attainment of the Vision, Mission, Goals and Objectives of the Department of Education, this Office assigns the following personnel as the members of the Division Program on Awards and Incentives for Service Excellence (PRAISE) committee:

Role/Term of Reference	Name	Position
Chairperson	Dr. Marilu N. Cardenas	ASDS
Vice Chairpersons	Dr. Arturo R. Viray	CES-SGOD
	Dr. Orlando I. Guerrero	CES-CID
Members	Concerned Division Education Program Supervisors	
	Mrs. Diana Marie G. Oiguan	SEPS
	Ms. Rosalie R. Sarmiento	AO V (Administrative unit)
	Ms. Cynthia M. Ruamero	AO IV (Personnel unit)
	Mrs. Marinell N. Sison	AO IV (Level II, <i>Representative</i>)
	Mr. Nicanor L. Navarro	ADAS III (Level I, <i>Representative</i>)
Documenter	Mr. Keith V. Garcia	EPS II

With hundred reasons to serve!



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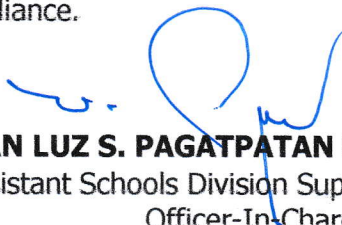
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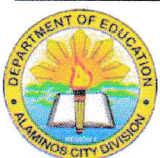
Office of the Schools Division Superintendent

	Mr. Jerome E. Molina	Computer Teacher
Secretariat	Ms. Charlene T. Ginez	ADA

2. The Division PRAISE committee members are assigned to:
 - accept pertinent documents of nominees for initial paper screening regardless of their age, sex, marital status, religion, political affiliation, ethnicity, race and color;
 - review the shortlist of nominees and deliberate, if necessary, using the criteria set by the committee or the award-giving body;
 - interview the shortlisted nominees per category;
 - select qualified nominees after the final deliberation;
 - weigh the nominees' qualifications and make the final decision, in case of a tie, and
 - forward the result to the Regional Office for the approval of the Regional Director.
3. All members of the Division PRAISE committee are expected to properly perform the roles/term of reference assigned to them for the credible, just and fair screening of all qualified nominees.
4. For information, guidance and compliance.


VIVIAN LUZ S. PAGATPATAN PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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