

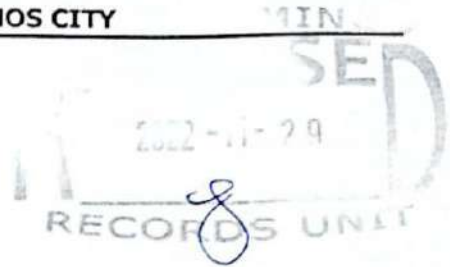


Republic of the Philippines  
**Department of Education**  
Region I

**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**DM-2022 - 479**




**TO :** Chief Education Supervisor-CID  
Chief Education Supervisor-SGOD  
All Division Education Program Supervisors  
All Concerned Unit Heads and SDO Personnel  
All Concerned School Heads and Teachers

**SUBJECT : DIVISION TRAINING-WORKSHOP ON DEVELOPING PRESENTATION AND FACILITATION SKILLS, SESSION GUIDE WRITING AND SLIDE DECKS PREPARATION**

**FROM :** Office of the Assistant Schools Division Superintendent

**DATE :** November 29, 2022

1. To develop the presentation and facilitation skills of teachers and school leaders in the Division for them to become effective Learning Facilitators in professional development programs, this Office shall conduct the Division Training-Workshop on Developing Presentation and Facilitation Skills, Session Guide Writing and Slide Decks Preparation on December 1, 2, 3, 5 and 6, 2022 at the La Esplanada Transient House, Brgy. Lucap, Alaminos City.
2. This five-day training-workshop aims to equip the participants with the proper know-how on session guide writing and preparation of slide decks following the standards set for learning and development programs.
3. Furthermore, this activity targets to strengthen the Division Pool of Learning Facilitators and Session Guide Writers for professional development programs initiated and conducted by the Division Office.
4. Enclosed to this Memorandum is the list of expected participants.
5. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**VIVIAN LUZ S. PAGATPATAN PhD, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of Schools Division Superintendent

***With hundred reasons to serve!***



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan  
Telephone Number: (075) 205 - 0644  
Website: [depedalaminoscity.com](http://depedalaminoscity.com)  
Email Address: [alaminos.city@deped.gov.ph](mailto:alaminos.city@deped.gov.ph)





Republic of the Philippines  
**Department of Education**

Region I

**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

**Division Training-Workshop on Developing Presentation and Facilitation Skills,  
 Session Guide Writing and Slide Decks Preparation**

December 1,2,3,5 and 6, 2022

La Esplanada Transient House, Lucap Alaminos City

| No. | Name                       | Station/School |
|-----|----------------------------|----------------|
| 1   | Sharon Arandia             | ACS            |
| 2   | Allan Ross Abelon          | ACS            |
| 3   | Gerly Mamaril              | ACS            |
| 4   | Rhodora Reniedo            | ACS            |
| 5   | Socorro Garcia             | ACS            |
| 6   | Miamie Sison               | Alos ES        |
| 7   | Leah Lomuntad              | ALS            |
| 8   | Michelle Manuel            | ALS            |
| 9   | Meyolita Dela Cruz         | Amangbangan ES |
| 10  | Sarah Nieves               | Amangbangan ES |
| 11  | Josephine Adviento         | Balayang ES    |
| 12  | Vilma Angan-angan          | Bisocol ES     |
| 13  | Alphie Dauplo              | Cayucay ES     |
| 14  | Norminda Gripon            | Mona ES        |
| 15  | Nur Jinnah Ragudos         | Popantay ES    |
| 16  | Kristoffer Rivera          | San Vicente ES |
| 17  | Laarni Bergonia            | San Vicente ES |
| 18  | Ilyn Boado                 | Sta. Maria ES  |
| 19  | Geraldine Raon             | Tawintawin ES  |
| 20  | April Dawn Camero          | Victoria ES    |
| 21  | Marites Rabaja             | Victoria ES    |
| 22  | Bernard Mendez             | ACNHS          |
| 23  | Cherry Abrazado            | ACNHS          |
| 24  | Cristy Grace Bautista      | ACNHS          |
| 25  | Eliza Abelon               | ACNHS          |
| 26  | Gina Banogon               | ACNHS          |
| 27  | Girlie Puguon              | ACNHS          |
| 28  | Juvilou Boling             | ACNHS          |
| 29  | Kris Christopher Dela Cruz | ACNHS          |
| 30  | Leovanny Aglibot           | ACNHS          |
| 31  | Lorna Cabanayan            | ACNHS          |
| 32  | Lovelie Verceles           | ACNHS          |
| 33  | Maricel Natividad          | ACNHS          |
| 34  | Meriam Presiados           | ACNHS          |
| 35  | Michael Padilla            | ACNHS          |
| 36  | Michelle Navarro           | ACNHS          |
| 37  | Orlando Asto               | ACNHS          |
| 38  | Raquel Rivera              | ACNHS          |

***With hundred reasons to serve!***



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan

Telephone Number: (075) 205 - 0644

Website: [depedalaminoscitecity.com](http://depedalaminoscitecity.com)

Email Address: [alaminos.city@deped.gov.ph](mailto:alaminos.city@deped.gov.ph)



  
**Republic of the Philippines**  
**Department of Education**

**Region I**  
**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

|    |                        |                 |
|----|------------------------|-----------------|
| 39 | Rosendo Bernanbe, Jr.  | ACNHS           |
| 40 | Ruben Pacis            | ACNHS           |
| 41 | Shielah Decano         | ACNHS           |
| 42 | Wendy Velasco          | ACNHS           |
| 43 | Nikki Valenzuela       | ACS             |
| 44 | Christopher Montemayor | Alos NHS        |
| 45 | Alma Nepascua          | Cayucay NHS     |
| 46 | Cristina Casas         | Cayucay NHS     |
| 47 | Rojel Teodoro          | Inerangan NHS   |
| 48 | Diana Rose Purganan    | IQCHS           |
| 49 | Lailane Baniqued       | Polo NHS        |
| 50 | Reika May Pascua       | San Vicente NHS |
| 51 | Lauro Malvecino        | Telbang NHS     |
| 52 | Marilyn Rabadon        | Telbang NHS     |
| 53 | Mark Gil Dichoso       | Telbang NHS     |
| 54 | Shalom Serran          | Telbang NHS     |
| 55 | Jose Radoc, Jr.        | ACNHS           |
| 56 | Dr. Sherlyn Romasoc    | ACNHS           |
| 57 | Jose Ramil Sibun       | ACNHS           |
| 58 | Noel Gerolaguin        | Alos ES         |
| 59 | Diana Gerolaguin       | Cabatuan ES     |
| 60 | Rey Pascua             | Cayucay NHS     |
| 61 | Cherrie G. Sindayen    | Inerangan ES    |
| 62 | Digna Basobas          | Maawi ES        |
| 63 | Frelinda Medrano       | Palamis ES      |
| 64 | Gladys Maizano         | Polo ES         |
| 65 | Dr. Robert Flores      | San Jose ES     |
| 66 | Gina Mendez            | Sta. Maria ES   |
| 67 | Jose Gerardo Garcia    | Telbang NHS     |

| No. | Name                    | Station/School          |
|-----|-------------------------|-------------------------|
| 1   | Dr. Adolfo Medrano      | DEPS-Mathematics        |
| 2   | Dr. Ronald Radoc        | DEPS-EsP                |
| 3   | Dr. Miguel Gellado, Jr. | DEPS-TLE                |
| 4   | Arleen Alcantara        | DEPS-MAPEH              |
| 5   | Dr. Edna C. Caserial    | DEPS-Learning Resource  |
| 6   | Dr. Aleta Begonia       | DEPS-Kindergarten       |
| 7   | Dr. Cynthia Tablang     | DEPS-Science            |
| 8   | Elnora Raroque          | DEPS-English            |
| 9   | Benedicta Santos        | DEPS-Araling Panlipunan |
| 10  | Soledad Peralta         | DEPS-SGOD               |

**Learning Facilitator/Technical Working Group**

**With hundred reasons to serve!**



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan  
 Telephone Number: (075) 205 - 0644  
 Website: [depedalaminoscity.com](http://depedalaminoscity.com)  
 Email Address: [alaminos.city@deped.gov.ph](mailto:alaminos.city@deped.gov.ph)





Republic of the Philippines  
**Department of Education**

21 NOV 2022

DepEd MEMORANDUM

No. **111**, s. 2022

**14th NATIONAL CONGRESS AND SEMINAR-WORKSHOP OF THE DEPARTMENT  
OF EDUCATION-NATIONAL EMPLOYEES' UNION**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Department of Education-National Employees' Union (DepEd-NEU) will hold its **14th National Congress and Seminar-Workshop** with the theme Partnership and Advocacy for the Nation Through Responsible Public Sector Unionism, from December 5 to 7, 2022 (exclusive of travel time) at the Crown Legacy Hotel, Kisad Road, Baguio City.

2. The congress aims to

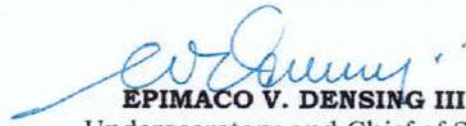
- a. provide participants with an in-depth overview on Responsible Public Sector Unionism;
- b. raise awareness on the programs and projects of the new DepEd administration to deliver quality education that will require their direct participation;
- c. develop, propose and adopt appropriate programs and activities for DepEd non-academic rank-and-file personnel to support the thrusts of the DepEd Management Administration;
- d. address and resolve issues and concerns of DepEd nonteaching rank-and-file personnel; and
- e. full implementation of the 2021 Collection Negotiation Agreement (CNA).

3. Participants to this Congress are the following:

- a. Non-academic rank-and-file employees of DepEd, including but not limited to Central, Regional, Division, District and School Accountants/Bookkeepers; Administrative Officers/Assistants/Aides; Attorneys; Budget Officers; Cashiers; Disbursing Officers; Education Program Specialists; Engineers; Guidance Counselors/Coordinators; Human Resource Management Offices; Personnel Officers; Health and Nutrition Personnel; Medical Officers/Nurses; Information and Communication Technology Personnel; Librarians; Project Development Officers; Planning Officers; Registrars; Special Investigators; Statisticians; Supervisors; Supply Officers/Personnel; and all other nonteaching personnel;
- b. Members of the National Board of Trustees;
- c. National Executive Officers;
- d. DepEd NEU Chapter Executive Officers and Members at the regional, schools divisions, schools districts and school levels; and

- e. Chairpersons and Members of the DepEd NEU Secretariat and Steering Committees.
4. Attendance of participants shall be on **official business**.
5. A registration fee of Five Thousand Nine Hundred Fifty Pesos (P5,950) shall be charged to each participant to cover expenses for food; lodging; kits; honoraria of resource persons and facilitators; and other incidental expenses.
6. Registration fee and travel expenses of participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
7. Members of the NBOT, NEO and the different working committees are considered participants and shall be required to pay the registration fee. They are authorized to travel two days prior to the start of the activity for the necessary preparations.
8. Arrival and registration of participants shall be in the morning of Day 1 (December 5, 2022). The first meal to be served shall be lunch on Day 1, while the last meal to be served shall be afternoon snack on the last day (December 7, 2022) of the Congress.
9. Confirmation of attendance shall be made through the Event Tab found in [www.depedneu.com](http://www.depedneu.com); the link posted for this event at the DepEd National Employees' Union Official Facebook page; or via email to the following:
- a. **Mr. Efren Ll. Alcera**  
DepEd NEU Secretary General  
Mobile Phone Number: 0926-692-6741  
Email Address: [depedneusecretarygeneral@gmail.com](mailto:depedneusecretarygeneral@gmail.com)
- b. **Mr. Arthur R. Serrano Jr.**  
DepEd NEU Staff  
Mobile Phone Number: 0918-363-8171  
Telefax Number: (02) 8636-3549  
Email Address: [luizserranoangelo@gmail.com](mailto:luizserranoangelo@gmail.com)
10. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:

  
**EPIMACO V. DENING III**  
Undersecretary and Chief of Staff

Reference: DepEd Memorandum No. 151, s. 2019  
To be indicated in the Perpetual Index  
under the following subjects:

EMPLOYEES  
OFFICIALS  
ORGANIZATIONS  
SEMINARS  
SOCIETY OR ASSOCIATIONS  
WORKSHOPS



DEPED-ORIG-475025