

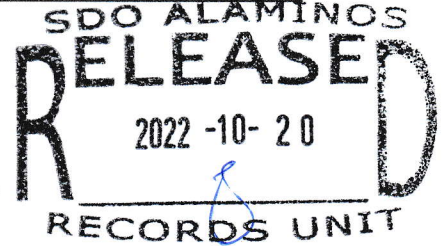


Republic of the Philippines  
Department of Education  
Region I

**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

Office of the Schools Division Superintendent

**DIVISION MEMORANDUM  
DM-2022 - 417**



TO : Assistant Schools Division Superintendent - *Z*  
Chief Education Supervisor-CID  
Chief Education Supervisor-SGOD  
Division Education Program Supervisors  
Heads of Public Elementary and Secondary Schools  
All Other Concerned

SUBJECT: **UPDATED SCHEDULE OF THE DIVISION UPSKILLING OF SUPERVISORY FUNCTIONS OF MASTER TEACHERS**

FROM : Office of the Schools Division Superintendent

DATE : October 18, 2022

1. The **DIVISION UPSKILLING OF SUPERVISORY FUNCTIONS OF MASTER TEACHERS**, which was scheduled last August 31 to September 2, 2022, will be conducted on October 28-29, 2022, at 8:30 in the morning at the SDO Library Hub.
2. All other provisions stipulated in the Division Memorandum No. 329, 2022 shall remain the same.
3. Participants shall be entitled to service credits equivalent to one (1) day in accordance with DepEd Order (DO) No. 53, s. 2003, entitled *Granting of Vacation Service Credits to Teachers*. In view of this, they are advised to bring two (2) copies of CSC Form 48 or DTR.
4. For your information, guidance, widest dissemination, and strict compliance.

  
**LORNA G. BUGAYONG, PhD CESO V**  
Schools Division Superintendent *L*

***With hundred reasons to serve!***



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