



Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

SDO ALAMINOS
RELEASED
 2022-09-09
 RECORDS UNIT

DIVISION MEMORANDUM
DM-2022-350

TO : Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division (CID) - *afu*
 Chief, School Governance and Operations Division (SGOD) - *[Signature]*
 Division Education Program Supervisors
 Administrative Officer V
 All Heads of unit
 All Schools Division Office Personnel
 All Concerned School Heads

SUBJECT : **DIVISION ORIENTATION-WORKSHOP ON THE PRIME-HRM SYSTEMS AND EQUAL OPPORTUNITY PRINCIPLE**

FROM : Office of the Schools Division Superintendent

DATE : September 05, 2022

1. To orient the non-teaching personnel on the four (4) systems of the Program to Institutionalize Meritocracy and Excellence in Human Resource Management (PRIME-HRM) and to translate to them its significance in achieving organizational effectiveness, this Office enjoins all concerned personnel to attend the Division Orientation-Workshop on the PRIME-HRM Systems and Equal Opportunity Principle on September 13, 14 and 15, 2022 (Batch 1) and September 28, 29 and 30, 2022 (Batch 2), 8 AM to 5 PM at the Schools Division Office Library Hub.
2. This three-day orientation-workshop also aims to promote shared responsibility among all personnel in the Division Office to attain quality management system that will result to excellence and efficient services to the public.
3. Enclosed to this Memorandum is the list of expected participants.
4. For information, guidance, wide dissemination and strict compliance.

Budget
Accounting - [Signature]
1 & 2
SMMS - [Signature]
IT - [Signature]
Personnel - [Signature]
Admin - [Signature]
Cmb - [Signature]
Supply - [Signature]

[Signature]
LORNA G. BUGAYONG PhD, CESO V
 Schools Division Superintendent

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
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Office of the Schools Division Superintendent

Division Orientation and Workshop on PRIME-HRM and Equal Opportunities Principle
Batch 1, September 13-15, 2022 @ SDO Alaminos City Library Hub

No.	Name	Position	Office/Station
1	Carlo B. Agustin	ITO I	SDO-ICT Unit
2	Kimberlyn C. Legaspi	ADAS III	SDO-OSDS
3	Arlene R. Beniola	AO IV	SDO-Cash Unit
4	Christine Joy O. Adviento	ADAS III	SDO-Cash Unit
5	Maria Fe R. Dela Cruz	AO IV	SDO-Supply Unit
6	Noime D. Rivalos	ADAS III	SDO-Supply Unit
7	Robe Rose S. Gubatan	AO IV	SDO-Records Unit
8	Helen C. Malicdem	ADAS III	SDO-Records Unit
9	Cynthia M. Ruamero	AO IV	SDO-Personnel Unit
10	Andrea C. Rivera	ADA VI	SDO-Personnel Unit
11	Genelle B. Orbos	ADA VI	SDO-Administrative Unit
12	Jonathan M. Dela Cruz	AO II	SDO-Budget Unit
13	Jerry B. Cabatic	ADAS III	SDO-Accounting Unit
14	John Carlo V. Santiago	ADAS III	SDO-Accounting Unit
15	Chimmy Anne R. Sison	Accountant III	SDO-Accounting Unit
16	Roxane O. Montenegro	ADAS III	SDO-Accounting Unit
17	Jeannie Rose V. Cabunot	ADAS III	SDO-Accounting Unit
18	Marife A. Viray	Planning Officer III	SDO-Planning Unit
19	Leomar C. Abarra	SEPS	SDO-SMME/SMN
20	Mario D. Rantayo	EPS II	SDO-SMME/SMN
21	Dr. December Blanche L. Benitez	Medical Officer III	SDO-Medical Unit
22	Carlo S. Rabanal	Nurse II	SDO-Medical Unit
23	Deolita R. Ignacio	Dental Aide	SDO-Dental Unit
24	Generoso E. Sison III	PDO I	SDO-Youth Formation Unit
25	Ariane Lee B. Pobletin	ADAS III	SDO-CID
26	Bobby A. Garcia	Librarian II	SDO-CID Learning Resource
27	Gillian M. Pagarigan	AO II	Elementary
28	Apple Grace R. Beniola	AO II	Elementary
29	Jovelyn R. Rebados	AO II	Elementary
30	Marinel N. Sison	AO IV	ACNHS
31	Shaleena P. Lirazan	ADAS II	San Vicente NHS
32	Genedine Grace S. Añonuevo	ADAS II	Cayucay NHS
33	Gerald R. Gacutan	ADAS II	Inerangan NHS
34	Dr. Lorna G. Bugayong, CESO V	SDS	OSDS
35	Ms. Rosario O. Cabrera	ASDS	OASDS
36	Dr. Orlando I. Guerrero	CES-CID	CID
37	Dr. Arturo R. Viray	CES-SGOD	SGOD
38	Diana Marie G. Oiguan	SEPS	SGOD-HRD with PR Unit/TWG
39	Keith V. Garcia	EPS II	SGOD-HRD with PR Unit/TWG
40	Precious Joy R. Gameng	ADA	SGOD-HRD with PR Unit/TWG

With hundred reasons to serve!



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Batch 2, September 28-30, 2022 @ SDO Alaminos City Library Hub

No.	Name	Position	Office/Station
1	Rosalie R. Sarmiento	AO V	SDO-Administrative Unit
2	Bea Charlene V. Quebral	AO II	SDO-Personnel Unit
3	Daniel T. Subong	ADAS II	SDO-Personnel Unit
4	Angelica Jean D. Garcia	ADAS II	SDO-Personnel Unit
5	Helen A. Guillermo	AO V	SDO-Budget Unit
6	Michelle P. Rosario	ADAS I	SDO-Budget Unit
7	Rodimar E. Marzan	ADAS II	SDO-Accounting Unit
8	Adrian R. Rabanillo	ADAS III	SDO-Accounting Unit
9	Genaro R. Sindayen	ADAS III	SDO-Accounting Unit
10	Rechel D. Dayap	ADAS III	SDO-Accounting Unit
11	Melita G. Soliman	ADAS II	SDO-Accounting Unit
12	Rachel Marie B. Pol	ADAS III	SDO-OSDS
13	Nicanor L. Navarro II	ADAS III	SDO-OASDS
14	Jadine R. Rasing	ADAS III	SDO-Records Unit
15	Karen C. Catabay	ADAS III	SDO-Cash Unit
16	Karen R. Tobias	ADAS III	SDO-Supply Unit
17	Bjorn M. Cruz	PDO II	SDO-DRRM
18	Charlene M. Ferrer	ADA VI	SDO-SMME/SMN
19	Janine F. Jove	ADA VI	SDO-Planning Unit
20	Dr. Aida B. Cadawas	Dentist II	SDO-Dental Unit
21	Glenn Martin T. Raroque	Nurse II	SDO-Medical Unit
22	Joesilin B. Pol	EPS II	SDO-CID ALS
23	Ma. Cristina S. Rodolfo	ADA VI	SDO-CID
24	Jestoni H. Amores	PDO II	SDO-CID Learning Resource
25	Ralph Laurent Noel D. Ferrer	AO II	Elementary
26	Rogina B. Rariza	AO II	Elementary
27	Henry O. Catabay	AO II	Elementary
28	Olivia Trinidad L. Añonuevo	AO I	ACNHS
29	Rovie R. Tapeç	ADAS II	PIS
30	Roxelle Belany P. Mundo	ADAS III	Telbang NHS
31	Maureen R. Ocampo	ADAS II	Polo NHS
32	Almira E. Soriano	ADAS II	Alos NHS
33	Dr. Lorna G. Bugayong, CESO V	SDS	OSDS
34	Ms. Rosario O. Cabrera	ASDS	OASDS
35	Dr. Orlando I. Guerrero	CES-CID	CID
36	Dr. Arturo R. Viray	CES-SGOD	SGOD
37	Diana Marie G. Oiguan	SEPS	SGOD-HRD with PR Unit/TWG
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**Division Orientation and Workshop on PRIME-HRM and
Equal Opportunities Principle**

Batch 1, September 13-15, 2022 @ SDO Alaminos City Library Hub

No.	Name	Position	Office/Station
1	Dr. Adolfo B. Medrano	EPS	CID
2	Mr. Arleen R. Alcantara	EPS	CID
3	Mrs. Elnora T. Raroque	EPS	CID
4	Dr. Cynthia B. Tablang	EPS	CID
5	Ms. Elisa R. Ranoy	EPS	CID

**Division Orientation and Workshop on PRIME-HRM and
Equal Opportunities Principle**

Batch 2, September 28-30, 2022 @ SDO Alaminos City Library Hub

No.	Name	Position	Office/Station
1	Dr. Ronald B. Radoc	EPS	CID
2	Dr. Miguel G. Gellado, Jr.	EPS	CID
3	Dr. Edna C. Caserial	EPS	CID
4	Dr. Aleta C. Begonia	EPS	CID
5	Mrs. Benedicta B. Santos	EPS	CID
6	Mrs. Soledad P. Peralta	EPS	SGOD

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