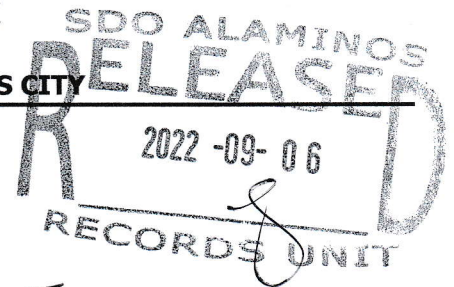




Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent



DIVISION MEMORANDUM
DM-2022-340

To: Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division (CID)
 Chief, School Governance and Operations Division (SGOD)
 Heads of Public and Private Elementary and Secondary Schools

Subject: **THE DIVISION FEDERATION OF SUPREME PUPIL GOVERNMENT (SPG) & SUPREME STUDENT GOVERNMENT (SSG) ELECTIONS SY 2022-2023 AND THE SUBMISSION OF SCHOOL GOVERNMENT PROGRAM ACTION PLAN SY 2022-2023**

From: Schools Division Superintendent

Date: August 31, 2022

1. In reference to OASYASC Memorandum dated August 12, 2022, titled "Interim Guidelines of the Youth Commission on Elections and Appointments (Youth COMEA) for School Year 2022-2023", the School Division Office of Alaminos City, through the Youth Formation Unit, will be conducting the annual Division Federation of SPG & SSG Elections SY 2022-2023 on September 22, 2022, at the SDO Library Hub.
2. In this regard, SDO Alaminos City, through the Youth Formation Unit, are requesting the SPG/SSG Presidents and Teacher-Advisers of all Public and Private Elementary and Secondary Schools to participate to this mandated activity in accordance with the following timetable.

Time	Activity
9:00am – 11:00am	Division Federation of SPG Officers & Teacher-Advisers Election
1:30pm - 3:30pm	Division Federation of SSG Officers & Teacher-Advisers Election

3. In addition to this, teacher-advisers shall submit a hardcopy of the Parental Consent Form of their school's SPG/SSG President duly signed by their parent or guardian upon entry to the SDO Library Hub.
4. Furthermore, SPG/SSG teacher-advisers shall submit one (1) hardcopy each of school's SPG/SSG Action Plan and their Teacher-Advisers Action Plan on or before September 30, 2022. A few notes for the submission of the action plan are as follows:

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
 Telephone Number: (075) 205 - 0644
 Website: depedalaminoscity.com
 Email Address: alaminos.city@deped.gov.ph





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- The SPG/SSG and their Teacher-Advisers shall create two separate Action Plans:
 - SPG/SSG should focus on programs or activities that will address the relevant needs, issues, and concerns of the student body and the community.
 - Teacher-Advisers should focus on programs or activities that enables their SPG/SSG in achieving optimal results on the implementation of their programs and activities.

- 5. Attached is a template for the Parental Consent Form and Action Plan.

- 6. For more information, questions or concerns, please contact Mr. Generoso E. Sison III, Project Development Officer I – Youth Formation Unit, through Facebook Messenger, 09488283711 or email at generoso.sisoniii@deped.gov.ph.

- 7. For information, guidance, wide dissemination and strict compliance.


LORNA G. BUGAYONG PhD, CESO V
Schools Division Superintendent

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