

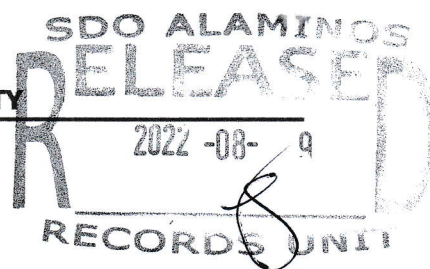





Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2022-316



TO : Assistant Schools Division Superintendent 
Chief, Curriculum Implementation Division (CID) 
Chief, School Governance and Operations Division (SGOD) 
Education Program Supervisors
Heads of Public Elementary and Secondary Schools
All others concerned

SUBJECT : **SUBMISSION OF COPIES OF THE CLASS PROGRAM AND THE SCHOOL FORM 7 (SF7) SCHOOL PERSONNEL ASSIGNMENT LIST AND BASIC PROFILE**

FROM : Office of the Schools Division Superintendent

DATE : August 18, 2022

1. To ensure compliance with the provisions of **DepEd Memorandum No. 291, s. 2008** or the **Guidelines for the Implementation of CSC Resolution No. 080096 on Working Hours for Public School Teachers**, please submit to this Office copies of the Class Program and the School Form 7 (SF7) School Personnel Assignment List and Basic Profile on or before August 26, 2022.
2. The Curriculum Implementation Division (CID) is assigned to review class programs, make necessary recommendations, and monitor the adherence of all schools to DM 291, s. 2008.
3. For information, widest dissemination, and strict compliance.


LORNA G. BUGAYONG PhD, CESO V
Schools Division Superintendent

With hundred reasons to serve!



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