



Republic of the Philippines  
**Department of Education**

Region I  
**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

From the Office of the Schools Division Superintendent

SDO ALAMINOS  
**RELEASED**  
 2022-08-12  
 RECORDS UNIT

**DIVISION MEMORANDUM**  
**DM-2022- 292**

TO : Assistant Schools Division Superintendent - *[Signature]*  
 Chief, Curriculum Implementation Division (CID) - *ah*  
 Chief, School Governance and Operations Division (SGOD) - *[Signature]*  
 School Heads of Public Schools  
 All Others Concerned

SUBJECT : **2022 BRIGADA ESKWELA (BE) ASSIGNMENT OF SDO PERSONNEL**

FROM : Office of the Schools Division Superintendent

DATE : August 11, 2022

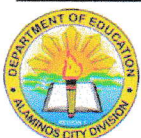
1. In compliance with the Department of Education (DepEd) Memorandum OULAPPP No. Q-285, s. 2022, the DepEd, through its External Partnerships Service (EPS) is presently conducting the annual implementation of the "BRIGADA ESKWELA (BE) PROGRAM ACTIVITIES" with the theme "**Brigada Eskwela: Tugon sa Hamon ng Ligtas na Balik-Aral**". The Brigada Eskwela is the National Maintenance Week that aims to bring together all education stakeholders to participate and contribute their time, effort, and resources to prepare public school facilities for the opening of classes on August 22, 2022.
2. In line with this, herewith attached is the 2022 Brigada Eskwela (BE) Assignment and program of work of SDO Personnel to work collaboratively in securing cleanliness and orderliness in SDO offices and premises.
3. For information, widest dissemination, and strict compliance.

Accounting - 2  
 Budget - 1  
 Supply - *[Signature]*  
 Cash - *[Signature]*  
 SMME - *[Signature]*  
 Personnel - *[Signature]*  
 Admin - *[Signature]*  
 Dental - *[Signature]*

Medical - *[Signature]*  
 ARS - *[Signature]*  
 CID EPS - *[Signature]*

*[Signature]*  
**LORNA G. BUGAYONG PhD, CESO V**  
**Schools Division Superintendent**

July 2 - *[Signature]*  
**With hundred reasons to serve!**



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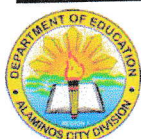
**Attachment to Division Memorandum No. 292**

**PROGRAM OF WORK**  
**2022 Brigada Eskwela - SDO-Alaminos City**  
**August 17, 2022**

Time	Area	Nature of Work	SDO Personnel Involved
7:30 – 10:00	Outside & Inside Fence	Cleaning and Repainting of the SDO fence.	All Male Personnel (CID, OSDS, SGOD)
	Garden in front of the SDO Building	Trimming, replanting and fixing of the installed landscape	All Female Personnel (OSDS, CID)
	Garden in front of the fence	Put garden soil and plant ornamental plant.	All Female Personnel (SGOD)
10:00 – 12:00	Respective offices (including porch, corridor, and stair)	Cleaning, structuring and organizing files and other documents	CID, OSDS, SGOD Personnel
12:00 – 2:00	<b>Lunch (Boodle Fight courtesy of LCBarra, CMRuamero, RSGubatan, MRDelaCruz,)</b>		
2:00 – 4:30	Vacant area at the back of SDO Building	Installation of vertical vegetable garden	All SDO personnel Area A – OSDS Area B – CID Area C – SGOD
4:30 – 5:00	<b>Monitoring and evaluation of accomplishments by the SDS, ASDS, CID Chief, and SGOD Chief</b>		

**Note: Be on your working clothes and bring cleaning tools and materials.**

***With hundred reasons to serve!***



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