



Republic of the Philippines  
**Department of Education**

Region I  
**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**  
**DM-2022 - 237**

TO : Assistant Schools Division Superintendent  
Chief Education Supervisor - CID *alf*  
Chief Education Supervisor - SGOD *SA*  
Division Education Program Supervisors  
KAWAN AND UNIT Leaders  
Heads of Public Elementary and Secondary Schools  
All other concerned

SUBJECT : **ADVANCED TRAINING COURSES FOR UNIT LEADERS**

FROM : Office of the Schools Division Superintendent

DATE : June 28, 2022

1. Attached herewith is the Regional Office Memorandum No. 10, S. 2022 from Boy Scouts of the Philippines, Ilocos Region, RE: "CONDUCT OF ADVANCED TRAINING COURSES FOR UNIT LEADERS".

- A. ADVANCED TRAINING COURSE FOR OUTFIT ADVISORS
- B. ADVANCED TRAINING COURSE FOR TROOP LEADERS
- C. ADVANCED TRAINING COURSE FOR KAWAN LEADERS

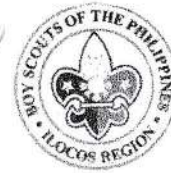
2. For information, guidance, wide dissemination, and strict compliance.

*Lorna G. Bugayong*  
**LORNA G. BUGAYONG, PhD, CESO V**  
Schools Division Superintendent

***With hundred reasons to serve!***

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26 May 2022

**REGIONAL OFFICE MEMORANDUM**  
No. 10 s. 2022

To: **ALL COUNCIL SCOUT EXECUTIVES/OFFICERS-IN-CHARGE**  
**ALL COUNCIL TRAINING COMMISSIONERS**

Subject: **ADVANCED TRAINING COURSES FOR UNIT LEADERS**

1. We are pleased to announce the conduct of **ADVANCED TRAINING COURSES FOR UNIT LEADERS** with the following details:

**a. ADVANCED TRAINING COURSE FOR OUTFIT ADVISORS**

Date: 16-18 July 2022 Virtual (zoom video conferencing)  
19-24 July 2022 (Face to Face)  
Alipang High School & Nature's Park, Rosario, La Union  
Arrival is 19 July 2022

Registration Fee: Five Thousand Five Hundred Pesos (P 5,500.00) to cover expenses on meals [staff (8 days) & participants (6 days)] training supplies, training equipment, power consumption, staff travel expense, fuel and other logistical expense.

Training Uniform: BSP Official Uniforms  
Male participants: long pants, polo, belt and buckle, black shoes with lace, black socks  
Female participants: Long pants with flap, blouse, belt & buckle, shoes with lace, black socks

**b. ADVANCED TRAINING COURSE FOR TROOP LEADERS**

Date: 17-19 July 2022 Virtual (zoom video conferencing)  
20-24 July 2022 (Face to Face)  
Alipang High School & Nature's Park, Rosario, La Union  
Arrival is 20 July 2022

Registration Fee: Five Thousand Five Hundred Pesos (P 5,500.00) to cover expenses on meals [staff (8 days) & participants (5 days)] training supplies, training equipment, power consumption, staff travel expense, fuel and other logistical expense.

Training Uniform: BSP Official Uniforms  
Male participants: short pants, polo, belt and buckle, black shoes with lace, stockings with green garter tabs



Female participants: short pants with flap, blouse, belt & buckle, shoes with lace, stockings with green garter tabs

c. **ADVANCED TRAINING COURSE FOR KAWAN LEADERS**

Date: 27 July – 2 August 2022


Venue: Farmville Campsite & Resort  
Sta. Cecilia, Aringay, La Union

Registration Fee: Six Thousand Pesos (P 6,000.00) to cover expenses on meals & campsite fee [staff (8 days) & participants (6 days)] training supplies, training equipment, power consumption, staff travel expense, campsite fee, fuel and other logistical expense.

Training Uniform: BSP Official Uniforms  
Blouse, Skirt with flap, stockings with yellow garter tabs, black shoes with lace

2. The conduct of Advanced Training Course for Troop Leaders and Outfit Advisors will be in two parts/phases in order to minimize expenses. Part I will be virtual (via Zoom videoconferencing). During this period of training. Participants shall ensure that they have enough data throughout the duration of this phase of the course at it is expected that all shall have open camera at all times.
3. Part two shall be limited face to face. Participants are expected to be at the training venue not later than 1500hrs, of the day the Face to Face schedule.
4. Participants must have apps for zoom and Padlets and shall use laptop or desktop computer to be able to actively participate with his/her own patrol and crew. We will closely monitor participant's presence in the zoom who are expected to comply with the guidelines o virtual participation.
5. We will accommodate **forty** (40) participants per course. It will be a first come, first serve basis. Local Councils shall collect two thousand five hundred (Php 2,500.00) as reservation fees from the participants coming from their councils.
6. Aside from the official uniforms, participants shall bring their own beddings, tent, sleeping gears, working clothes, medicines, poncho, toiletries, flashlight, Filipiña Costume, medical certificate indicating that the participant can do strenuous activities and have complete vaccination including the booster and other personal things. We encourage participants to have at least 2 sets of uniforms.
7. For purposes of monitoring the possible conduct of the training courses, Council Scout Executives/Officers-In-Charge are hereby requested to submit to the regional office the application forms of their participants. National Office requires names and BTC Recognition numbers of participants attending the courses.

8. Council Scout Executives are hereby advised to extend support to their participants through the provision of the DBM-DILG-DepED Joint Memorandum No. 2 series 2020 which allows payment for Training for DepEd Teaching and non-teaching personnel to their respective Local Governments.
9. Other details related to the conduct of these training courses shall be issued from time to time.
10. Your kind attention, compliance and widest dissemination to this memorandum is hereby requested.

  
**IMELDA S. SAMSON**  
Regional Scout Director

  
**AMADO T. ESPINO, JR.**  
Regional Chairperson



**BOY SCOUTS OF THE PHILIPPINES  
ILOCOS REGION**

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15 June 2022

**REGIONAL OFFICE MEMORANDUM**

No. 12

s. 2022

**To: ALL COUNCIL SCOUT EXECUTIVES/OFFICERS-IN-CHARGE**

**Subject: NEW SCHEDULE FOR THE CONDUCT OF ADVANCED TRAINING COURSES FOR UNIT LEADERS**

1. The National Office on 15 June 2022 issued National Office Memorandum No. 36 with the subject "61<sup>st</sup> Annual National Scout Executives Conference" which will be held on 14-16 July 2022 to be held at Los Banos, Laguna.
2. The conference shall be attended by all the Council Scout Executives and Regional Scout Directors. The event is expected to end by 1700hrs, 16 July 2022.
3. With this development, the new schedule for Advance Training Courses are as follows:
  - a. Outfit Advisors
    - 18-20 July 2022 Virtual (via zoom videoconference)
    - 21-26 July 2022 Face to Face (Alipang National High School & Nature's Park, Rosario, La Union (arrival is 21 July 2022))
  - b. Troop Leaders
    - 19-21 July 2022 Virtual (via zoom videoconference)
    - 22-26 July 2022 Face to Face (Alipang National High School & Nature's Park, Rosario, La Union (arrival is 22 July 2022))
  - c. Kawan Leaders
    - 29 July 2022 – 3 August 2022 (Face to Face, arrival is 28 July 2022, 1700hrs) Farmville Campsite & Resort, Sta. Cecilia, Aringay, La Union
4. If in the event that there will be two Courses for the Advanced Training Courses for Outfit Advisors, the Schedule for the Troop Leaders will be as follows:
  - 27 – 29 July 2022 Virtual (via zoom videoconference)
  - 30 July – 3 August 2022 (Face to Face, arrival is 30 July 2022 & 1700hrs)
5. We will immediately inform the field of the schedule for the Troop once we get the number for the two courses as required.
6. Other details are the same including the Registration Fee, things to bring and matters as stated in the Regional Memorandum No. 10 series 2022.
7. Deadline of Submission of List of Participants shall be on 4 July 2022 for Application of Recognition purposes.
8. Widest dissemination of this memorandum is highly appreciated.

  
**IMELDA S. SAMSON**  
Regional Scout Director





## ILOCOS REGION

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20 June 2022

**Supt. LORNA C. BUGAYONG**

Schools Division Superintendent  
Schools Division Office of Alaminos City  
San Jose Drive, Alaminos City

Dear Supt. Bugayong,

Greetings!

We are happy to inform you that the Provincial Government of Pangasinan approved our request for sponsorship for the participation of our Boy Scouts District KAB Scout Coordinators, BSP Coordinators and Secondary School Coordinators. A total of 58 slots were given to the Pangasinan-San Carlos City Council having limited number of trained leaders in the Advanced Training Course (Woodbadge). Our letter request allows partials sponsorship amounting to three thousand pesos per participant. Of the fifty eight slots, we are giving your Division 6 slots, 2 for Kawan Leaders, 2 Troop Leaders and 4 for Outfit Advisors.

The sponsorship is open to all District KAB Coordinators, BSP District Coordinators (priority are districts with no Woodbadge Graduates) and Secondary School Coordinators (priority are those schools with no trained leaders on Woodbadge).

In view hereof, may we request to your office to kindly assist these trainees to allow them to take the Woodbadge on Officials time and provide necessary service credits as stipulated in DECS Memorandum No. 143 s. 1997. Likewise, we will appreciate it very much if the DepEd can also provide financial assistance to these trainees through the MOOE or other source as may be. We also request for issuance of Advisory on the conduct of these trainings for those who will not be accommodated of the sponsorship.

Please allow Mr. Vivencio Vinluan to coordinate with the SDO Alaminos City Division BSP focal person to maximize the number allocated for Pangasinan-San Carlos City Council.

We have attach with this letter copies of the Regional Memorandum for your reference. Thank you very much and more power.

Very truly yours

  
**AMADO. T. ESPINO, JR.**  
Regional Chairman