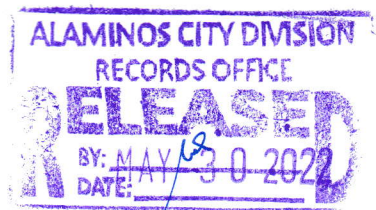


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Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2022-190

TO : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID) -ab
Chief, School Governance and Operations Division (SGOD) -ab
Division Education Program Supervisors -ab
All School-based Non-teaching Personnel and SDO Personnel

SUBJECT : **SUBMISSION OF TRAINING EFFECTIVENESS EVALUATION FORM FOR ENNEAGRAM AND WHOLE BRAIN TRAINING**

FROM : Office of the Schools Division Superintendent

DATE : May 30, 2022

1. To monitor, evaluate and validate the knowledge acquired, the skills developed and the key result areas where the knowledge and skills were applied by the participants, all school-based non-teaching personnel and personnel of the Schools Division Office (SDO) are enjoined to submit the accomplished Training Effectiveness Evaluation Form on or before June 03, 2022 at the Human Resource Development with Planning and Research (HRD) unit.
2. All school-based non-teaching personnel are advised to submit their accomplished Training Effectiveness Evaluation Form for the **Enneagram and Whole Brain Self-Mastery trainings**. Meanwhile, all SDO personnel are assigned to submit their accomplished Training Effectiveness Evaluation Form for the **Whole Brain Self-Mastery training**.
3. Attached to this Memorandum are the templates for the Training Effectiveness Evaluation Form (for the Participant/ Trainee) and the TRAINING EFFECTIVENESS EVALUATION FORM (for the Unit Head of the Participant/Trainee).
4. For information, guidance , wide dissemination, and strict compliance.

Admin -
Personnel -
MME -
CASA & PRM -

LORNA G. BUGAYONG PhD, CESO V
Schools Division Superintendent

for: **ORLANDO L. GUERRERO EdD**
Chief Education Supervisor - CID

05-30-2022

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
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Republic of the Philippines
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SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

**TRAINING EFFECTIVENESS EVALUATION FORM
 (For Trainee)**

PRELIMINARY INFORMATION

Name of Trainee:	Position/Designation:
School/Office:	
Title of Training Attended:	Date of Training:
Name of Trainer(s):	Place of Training:
Training Objective(s):	

TRAINING EFFECTIVENESS

Knowledge Acquired	Skills Developed	KRAs/Functions where knowledge or skills were applied
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.

Encircle the appropriate rating of the over-all effectiveness of the training program:

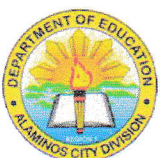
- 5 Extremely effective in the discharge of my job/functions
- 4 Very effective in the discharge of my job/functions
- 3 Moderately effective in the discharge of my job/functions
- 2 Slightly effective in the discharge of my job/functions
- 1 Not at all effective in the discharge of my job/functions

Other comment:

Prepared by:

Printed name over signature of trainee

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SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

TRAINING EFFECTIVENESS EVALUATION FORM
(For Unit Head of Trainee)

PRELIMINARY INFORMATION		
Name of Unit Head:	Position/Designation:	
Name of Trainee:	Position/Designation:	
School/Office:		
Title of Training Attended by the Trainee:	Date of Training:	
Name of Trainer(s):	Place of Training:	
Training Objective(s):		
TRAINING EFFECTIVENESS		
Knowledge Applied	Skills Applied	Means of Verification
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.
Other comment:		

Prepared by:

Printed name over signature of unit head

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