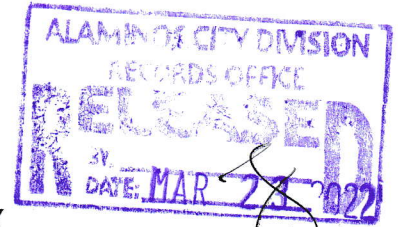




Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY



Office of the Schools Division Superintendent

**DIVISION MEMORANDUM
DM-2022-108**

TO : Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division (CID)
Chief, School Governance and Operations Division (SGOD)
Administrative Officer V
Division Education Program Supervisors
All Schools Division Office Personnel
School Heads, Teachers and Non-teaching of Public Elementary and
Secondary Schools

SUBJECT : **RENAMING AND RECONSTITUTING THE LEARNING AND
DEVELOPMENT MANAGEMENT TEAM OF SDO ALAMINOS CITY**

FROM : Office of the Schools Division Superintendent

DATE : March 21, 2022

1. This Office announces the renaming and reconstituting of the training team of the Schools Division Office of Alaminos City from **Program and Training Management Team of SDO Alaminos City** to **Learning and Development Management Team of SDO Alaminos City**.
2. All program owners and projects proponents are instructed to use the "Learning and Development Management Team of SDO Alaminos City" in all activity proposals for learning and development initiatives of the Division.
3. Attached to this is the template of the activity proposal to be used for training and learning and development activities.
4. For information, guidance, wide dissemination and strict compliance.


LORNA G. BUGAYONG PhD, CESO V
Schools Division Superintendent

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos City, Pangasinan
Telephone Number: (075) 205 - 0644
Website: depedalaminoscity.com
Email Address: alaminos.city@deped.gov.ph





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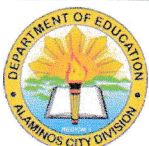
REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

ACTIVITY PROPOSAL		
	Field Title	Description
1	Project Title	
2	Proponent	
	Contact Person	
	Address	
	Contact Numbers	
	Email/Website	
3	Executing agency	
4	Project Description	
5	Expected Accomplishments	
6.	Objectives	
7	Expected Outputs	
8	Implementation Period	
9	Implementation Plan	
	References	
11	Cost of the Project	
12	Source of Fund	
13	Beneficiaries	
14	Budgetary Requirements	
15	Personnel Involved	
	Learning and Development Management Team	
	Name	Position
	Dr. Lorna G. Bugayong, CESO V	SDS
	Ms. Rosario O. Cabrera	ASDS
		Term of Reference
		Program Consultant
		Overall Program Lead/ Chairperson

With hundred reasons to serve!



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REGION I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

Dr. Arturo R. Viray	CES-SGOD	Program Focal Persons/Program Managers/ Vice Chairperson
Dr. Orlando I. Guerrero	OIC, CES-CID/DEPS-AP	
Ms. Rosalie R. Sarmiento	AO V	
Diana Marie G. Oiguan	SEPS-HRD	Training Manager/Class Adviser
Chimmy Anne S. Raoet Helen A. Guillermo Arlene R. Beniola Freddie B. Peralta	Accountant III AO V (Budget Officer) AO IV (Cash and Supply Officer) AO IV (Personnel and Records Officer)	Inspectorate Team
Soledad P. Peralta	SEPS-SMME	Monitoring and Evaluation
Carlo B. Agustin Generoso E. Sison	ITO PDO I-Youth Formation	Logistics Officers
Dr. December Blanche Benitez	MO III	Welfare Officer
Keith V. Garcia	EPS II-HRD	Documenter
Precious Joy R. Gameng	ADA-HRD	Secretariat

Prepared by: _____ (Name)
 _____ (Position)
 _____ (Office/Unit)

Certified Correct:


ARTURO R. VIRAY EdD
 Chief Education Supervisor-SGOD

ORLANDO I. GUERRERO EdD
 OIC, Chief Education Supervisor- CID/ DEPS-AP

Recommending Approval:

ROSARIO O. CABRERA
 Assistant Schools Division Superintendent

Approved:


LORNA G. BUGAYONG PhD, CESO V
 Schools Division Superintendent

With hundred reasons to serve!



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