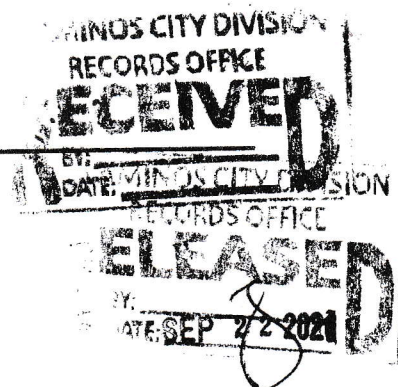




Republic of the Philippines
Department of Education
 Region I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent



DIVISION MEMORANDUM
DM-2021-293

TO : Assistant Schools Division Superintendent
 Chief, Curriculum Implementation Division (CID)
 Chief, School Governance and Operation Division (SGOD)
 Administrative Officer V
 Planning Officer
 SEPS-Human Resource Development
 Other concerned SDO personnel
 Heads of Public and Private Elementary and Secondary schools

FROM : Office of the Schools Division Superintendent

SUBJECT : **EVALUATION AND SUBMISSION OF SCHOOL HEADS' OFFICE
 PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF)
 FOR THE SY 2020-2021**

DATE : September 17, 2021

1. Relative to DepEd Order No. 2, s. 2015 entitled, "Guidelines on the Establishment and Implementation of the Results-based Performance Management System in the Department of Education", this Office is scheduled to conduct evaluation of the School Heads' Office Performance Commitment and Review Form (OPCRF) for the School Year 2020-2021 on Sept. 20 and 21, 2021 following the schedule below:

| Cluster 1 | Cluster 2 | Cluster 3 | Cluster 4 |
|-----------------------------|-------------------------------|-----------------------------|-------------------------------|
| Sept. 20, 2021 (Morning) | Sept. 20, 2021 (Afternoon) | Sept. 21, 2021 (Morning) | Sept. 21, 2021 (Afternoon) |

2. OPCRf shall be submitted to the google drive link forwarded to the School Heads by the Office of the Assistant Schools Division Superintendent on or before Sept. 21, 2021. Non-submission of the OPCRf within the specific timelines shall be ground for employees' disqualification for performance-based personnel incentives and/or intervention such as PBB, promotion, trainings and scholarship grants. Likewise, any violation of reasonable office rules and regulations, including simple neglect of duty for the delay or non-submission of the OPCRf shall be dealt administratively as stipulated in DO No. 2, s. 2015.

With hundred reasons to serve!



Address: San Jose Drive, Poblacion, Alaminos
 City, Pangasinan

Telephone Number: (075) 205 - 0644

Website: depedalaminoscity.com

Email Address: alaminos.city@deped.gov.ph

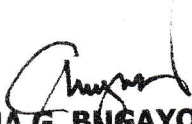




Republic of the Philippines
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Office of the Schools Division Superintendent

3. Below is the list of the Performance Management Team (PMT) members.
4. For your information, guidance and strict compliance.


LORNA G. BUGAYONG PhD, CESO V
Schools Division Superintendent

Division Performance Management Team

Chairperson: MS. ROSARIO O. CABRERA, *ASDS*

Vice-Chair: DR. ORLANDO I. GUERRERO, *DEPS-AP/OIC-CES, CID*

DR. ARTURO R. VIRAY, *CES-SGOD*

Members:

MS. ROSALIE R. SARMIENTO, *Administrative Officer V*

MRS. MARIFE A. VIRAY, *Planning Officer*

MRS. DIANA MARIE G. OIGUAN, *SEPS-HRD*

MR. JERRY B. CABATIC, *Administrative Assistant III/OIC-Accountant*

MR. JOHN CARLO V. SANTIAGO, *Administrative Assistant III*

Secretariat:

MR. JESTONI H. AMORES, *PDO II*

MR. NICANOR L. NAVARRO II, *Administrative Assistant II*

MS. PRECIOUS JOY R. GAMENG, *Administrative Aide*

With hundred reasons to serve!



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