

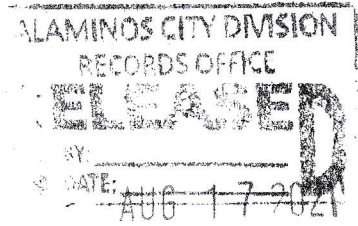


Republic of the Philippines
Department of Education
 REGION I

SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
DM-2021-260



To : Assistant School Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Heads of Public Elementary and Secondary Schools
 All Other Concerned

Subject: **DESIGNATION OF FREEDOM OF INFORMATION RECEIVING OFFICERS AND DECISION**

From : The Schools Division Superintendent

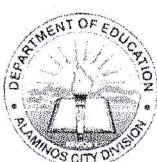
Date : August 16, 2021

1. DepEd Order No. 19, s. 2021, entitled, Revised Department of Education People's Freedom of Information Manual and Implementing Details, FOI Receiving Officers (FOI ROs) and FOI Decision Makers (FOI DMs) shall be designated based on Sections VI (B) and VI (C) of the DepEd People's FOI Manual:

- For Division Offices, Schools Division Superintendents shall designate the FOI RO from the Records Unit. Schools Division Superintendents shall also recommend an FOI DM as well as an alternate FOI DM who shall act as FOI DM Officer-In-Charge in the event that the designated FOI DM is unable to fulfill the role, both with ranks of not lower than a Division Chief, whose designations shall be approved by the Secretary.
- For Schools, School Heads shall designate the FOI RO from the Guidance Counselor's Office or Registrar's Office. School Heads shall also recommend an FOI DM as well as an alternate FOI DM who shall act as FOI DM Officer-In-Charge in the event that the designated FOI DM is unable to fulfill the role for their respective schools, both with ranks of not lower than Head Teacher, whose designation shall be approved by the Secretary.

2. Relative to this, DepEd Central Office issued a Memorandum on August 10, 2021, calling for the designation of Freedom of Information Receiving Officers and Decision Makers.

With hundred reasons to serve!



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3. This Office announces the designation of the following:

Mr. Freddie Peralta – FOI RO
Ms. Rosalie Sarmiento – FOI DM
Ms. Cynthia Ruamero – OIC FOI-DM

4. All schools are required to designate the same set of Officers and submit the list to the Office of the Administrative Officer V. Deadline of submission will be on August 23, 2021 to allow this office to consolidate the report.

5. For information, guidance, wide dissemination and strict compliance


LORNA S. BUGAYONG PhD, CESO V
Schools Division Superintendent

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