



Republic of the Philippines  
**Department of Education**  
Region I  
**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

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**DIVISION MEMORANDUM**  
**DM-2021-204**

To: Assistant Schools Division Superintendent  
Chief Education Program Supervisor for CID and SGOD  
All Education Program Supervisors  
All School Heads and Department Heads of the Secondary Schools  
All School Heads of the Elementary Schools  
All Heads of Private Schools  
All Others Concerned

From: DR. LORNA G. BUGAYONG, CESO V  
Schools Division Superintendent

Subject: Conduct of the K to 12 Basic Education Program and Alternative Learning System End-of-School Year (EOSY) Rites for School Year 2020-2021 In Light of the Covid-19 Public Health Emergency

Date: July 6, 2021

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1. Pursuant to DepEd Memorandum No. 27, 2021 and Regional Memorandum No. 647, s. 2021, this Office issues this Memorandum that will serve as guide for the Conduct of EOSY Rites for Kindergarten, Grade 6, Grade 10 and Grade 12 Learners who have satisfactorily met the curricular requirements for SY 2020-2021 and for the Elementary and Junior High School Completers of SY 2019 – 2020 and Previous Years of the Alternative Learning System who have passed the Portfolio Assessment consistent with Joint Memorandum DM-OUCI-2021-04.
2. The theme for this year's EOSY Rites shall be "**Kalidad ng Edukasyon Lalong Patatagin sa Gitna ng Pandemya**" (**Strengthening the Quality of Education Amid the Covid-19 Pandemic**) underscoring the fact that inclusive and quality education were provided for in all schools in the country amidst the challenges and health risks posed by the Covid-19 pandemic.
3. The last day of Quarter 4 shall be on July 10, 2021. Thus, EOSY Rites shall be held between July 12 and 16, 2021. For Alternative Learning System Completers, the EOSY Rites will be held on July 23, 2021. The private schools may implement the schedule as reflected in their respective school calendar.
4. In compliance with the applicable protocols of the Department of Health (DOH), the Inter-Agency Task Force (IATF) and the Office of the President (OP), any face-to-face ceremony is not allowed. Hence the Rites shall be conducted **virtually** to ensure the safety and protection of the learners, the teaching and non-teaching personnel as well as the parents and the stakeholders. Broadcasting live the virtual EOSY rites through appropriate social media platforms may be done after consultation with and approval of the Parents Teachers Association (PTA) Officers.
5. Should any untoward situation precludes the conduct of the EOSY Rites within the prescribed time frame, the school may reschedule or forgo the activity after consultation with the Parents-Teachers Association (PTA), the LGU where applicable then notify through a letter the Office of the Schools Division Superintendent of the adjustments.



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6. The EOSY Rites shall be conducted accordingly:

Grade Level	Ceremony/Rite	Proof of Completion
Kindergarten	Moving up	Kindergarten Certificate
Grade 6	Graduation	Elementary Certificate
Grade 10	Moving up	Junior High School Certificate
Grade 12	Graduation	SHS Diploma
a. Schools with DepEd-approved K to 12 Transition Plans b. Private schools with permit to operate Senior High School (SHS) since 2014		
Alternative Learning System	Moving up	Certificate

7. All EOSY Rites shall follow a standardized program flow which will be as follows:


- a. Pambansang Awit ng Pilipinas
- b. Prayer
- c. Welcome Remarks by the School Head
- d. Presentation of Schools Report Card\*
- e. Viewing of the Messages of the Secretary of Education, Regional Director and Schools Division Superintendent
- f. Presentation of Completers and Confirmation of the Candidates for Graduation
- g. Awarding of the Certificate to Kindergarten/Grade 6/ Grade 10 and ALS Completers and Diploma to Grade 12
- h. Awarding of Medals to Honor Graduates
- i. Graduation Song (optional)
- j. Words of Gratitude/Closing Remarks

8. This Office reiterates the following policies:

- a. Moving up ceremonies and Graduation Rites should be simple but meaningful hence use extravagant attire is discouraged. The use of school uniform or smart casual clothes are recommended; the use of toga or sablay may be allowed as an additional garb.
- b. For public schools, expenses relative to the activity shall be charged against the Maintenance and Operating Expenses, subject to auditing procedures.
- c. No Deped personnel shall be allowed to collect any kind of contribution or fee for the EOSY Rites.
- d. The format of the certificate of completion and diploma must be in accordance with DO No. 31, s. 2019, The Department Education Service Marks and Visual, Enclosure No. 1, pages 44-46.

9. For queries and clarifications, please contact the Office of the Assistant Schools Division Superintendent through Mr. Nicanor Navarro II at cellphone number 09295115491.

10. For information, widest dissemination and strict compliance.

  
**DR. LORNA G. BUGAYONG, CESO V**  
 Schools Division Superintendent

\* 5 – minute power point presentation of EOSY Accomplishment Report