



Republic of the Philippines
Department of Education

Region I
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

DIVISION MEMORANDUM
DM-2021-148

TO : School Heads of public elementary and secondary schools in the Division

FROM : Schools Division Superintendent

SUBJECT : Policies and processes governing public elementary and secondary schools

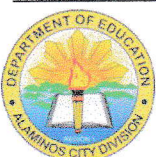
DATE : May 19, 2021

1. The Quality Assurance Division from the Regional Office shall conduct a consultation-workshop on the policies and processes governing public elementary and secondary schools. Assigned personnel from the School Governance and Operations Division shall attend the said activity.

2. Relative to this, the Office would like to gather issues and concerns in the implementation of DepEd ORDER No. 40, s. 2014 (Establishment, Merging, Conversion, Naming/Renaming and Separation of Public School Annexes in Basic Education) and DepEd ORDER No. 51, s. 2015 (Guidelines on the Implementation of the Senior High School (SHS) Program in existing public Junior High Schools (JHSs) and Integrated Schools (ISs), Establishment of Stand-Alone public SHSs and Conversion of Existing public Elementary and JHSs into Stand-Alone SHSs), using the template below:

Processes Governing Public Schools	Issues and Concerns	Action Taken
DepEd ORDER No. 40, s. 2014		
Establishment of schools		
Separation of school annexes		
Merging of schools		
Conversion of school <ul style="list-style-type: none"> • High School classified as non-implementing unit into a High School classified as implementing unit • Elementary/Secondary schools into an Integrated School 		

With hundred reasons to serve!



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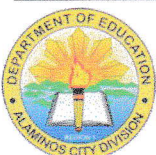
• High School to a Science or Technical-Vocational School		
Naming/Renaming of schools		
DepEd ORDER No. 51, s. 2015		
Implementation of SHS program in existing JHSs and ISs to offer SHS program		
Establishment of Stand-Alone SHSs		
Conversion of existing elementary and JHS into SHS		
Naming/Renaming of Stand-Alone SHS and Renaming of JHS and IS offering SHS program		

3. All concerned are enjoined to submit this report to the Office of the Chief Education Supervisor in School Governance and Operations Division on or before May 24, 2021 for consolidation purposes.

4. For your information, guidance and strict compliance.


LORNA G. BUGAYONG PhD, CESO V
Schools Division Superintendent

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