



Republic of the Philippines  
**Department of Education**  
REGION I  
**SCHOOLS DIVISION OFFICE OF ALAMINOS CITY**

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**DIVISION MEMORANDUM**  
**DM-2021-047**

TO : All school heads of elementary and secondary schools in the Division  
FROM : Schools Division Superintendent  
SUBJECT : E-SAT and Development Plan for SY 2020-2021  
DATE : February 17, 2021

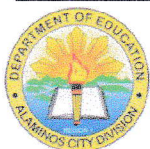
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1. As part of the Phase 1 (Performance Planning and Commitment) in the implementation of the Results-based Performance Management System (RPMS) for this school year, all teachers in the Division are enjoined to accomplish the Electronic-Self Assessment Tool (E-SAT) and Development Plan.
2. The E-SAT, Development Plan template, COT forms template, revised manuals and other pertinent documents about the RPMS are accessible through this link: <http://bit.ly/RPMSPPST20202021>.
3. Soft and hard copies of the accomplished E-SAT and Development Plan shall be submitted to the HRD with PR unit on or before February 24, 2021. Soft copies of the E-SAT and Development Plan shall be submitted to a link which will be forwarded to the HRD with PR group chat.
4. For your information, guidance and strict compliance.

  
**LORNA G. BUGAYONG PhD, CESO V**  
Schools Division Superintendent

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***With hundred reasons to serve!***



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