



Republic of the Philippines  
**Department of Education**  
*Region I*  
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY

Office of the Schools Division Superintendent

Division Memorandum No. 016, s. 2021

TO: Assistant Schools Division Superintendent  
Division Selection Committee  
All Public Elementary and Secondary School Heads  
All Interested Applicants  
All Others Concerned

FROM: LORNA G. BUGAYONG, CESO V  
Schools Division Superintendent

SUBJECT: Call for Application for Teacher 1 Applicants for School Year 2021-2022

DATE: January 18, 2021

- Pursuant to DepEd Order No. 7, s. 2015, entitled, "Hiring Guidelines for Teacher I Positions SY 2015-2016", DepEd Order No. 22, s. 2015, entitled, "Hiring Guidelines for the Remaining Teaching Positions Effective School Year 2015-2016, and DepEd Order No. 3, s. 2016, dubbed, "Hiring Guidelines for Senior High School (SHS) Teaching Positions Effective SY 2016-2017, the Division Selection Committee (DSC) of this Division invites applicants for Teacher I positions in Kindergarten, Elementary, Junior High School, and Senior High School for School Year 2021-2022.
- All interested are enjoined to submit their pertinent documents including an **Omnibus Certification** stating that all the documents submitted are true and correct.
- In connection to this, hereunder is the tentative schedule of activities for the said hiring process:

Date/s	Activities
January 18 – 29, 2021	Submission of application folders to Schools and validation of documents by the School Screening Committee
February 1-3, 2021	Submission of Applicants' Folders by the schools to Schools Division Office
February 5, 2021	Designation and Orientation of PSB Members
February 8, 2021 (AM)	- Orientation Elementary and Kindergarten Applicants at the Division Library hub
February 8, 2021 (PM)	- Orientation JHS Applicants at the Division Library hub
February 9, 2021 (AM)	- Orientation SHS Applicants at the Division Library hub
February 15-19, 2021	Evaluation of folders & Skills Demo by the Division Screening Committee
February 22-26, 2021	Demonstration Teaching and Behavioral Event Interview
To Be Announced	English Proficiency Test



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4. Applicants and all others involved must observe IATF Protocols by wearing Face mask and Face shields during the activities.
5. Immediate dissemination of this Memorandum is enjoined.

  
LORNA G. BUGAYONG, Ph.D., CESO V  
*Schools Division Superintendent*