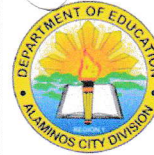


Republic of the Philippines
 Department of Education
 Region I
SCHOOLS DIVISION OF ALAMINOS CITY
 Alaminos City



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DIVISION MEMORANDUM

DIVISION MEMORANDUM
DM-2020-058

TO : All Division Personnel Concern
 All Public Secondary School Heads

FROM : Office of the Schools Division Superintendent

SUBJECT : Preparation of FY 2021 Budget Proposal

DATE : January 27, 2020

- In view of the DepEd Memorandum dated January 21, 2020, re: Submission of Consolidated Budget Proposals FY 2021, this office will conduct a Two-Day live-out Division Seminar-Workshop on the Preparation of FY 2021 Budget Proposal on January 29-30, 2020 at the Division Library Hub, San Jose Drive, Poblacion, Alaminos City, Pangasinan at 8:30AM to be attended by the following:

Schools Division Office

| | |
|--------------------------|----------------------------|
| Dr. Orlando I. Guerrero | Mrs. Arlene R. Beniola |
| Mr. Nelson R. Nacar | Mr. Freddie B. Peralta |
| Mrs. Helen A. Guillermo | Mr. Jonathan R. Dela Cruz |
| Ms. Rosalie R. Sarmiento | Ms. Apple Grace R. Beniola |
| Mrs. Marife A. Viray | |

| | |
|------------------------------------------------------------------------------|---------|
| Alaminos City National High School (JHS & SHS), School Head & Support Staffs | - 5 pax |
| Alos National High School (JHS & SHS), School Head & ADAS | - 3 pax |
| Cayucay National High School (JHS & SHS), School Head & ADAS | - 2 pax |
| Inerangan National High School (JHS & SHS), School Head & ADAS | - 2 pax |
| Ildefonso Quimson Community High School (JHS & SHS), School Head & ADAS | - 2 pax |
| Pangapisan Integrated School (JHS & SHS), School Head & Staff | - 2 pax |
| Polo National High School (JHS & SHS), School Head ADAS | - 2 pax |
| San Vicente National High School (JHS & SHS), Schools Head & ADAS | - 3 pax |
| Telbang National High School (JHS & SHS), School Head & Support Staffs | - 4 pax |

- Please bring the following: National Budget Memorandum No. 133 dated November 29, 2019, Updated PSIPOP as of December 31, 2019, Laptop, Printer, and extension cord.
- A Registration Fee of One Thousand Four Hundred pesos (P1,400.00) will be collected from each participant to cover meals and snacks (2 lunch & 4 snacks) and other incidental expenses chargeable against regular MOOE subject to usual accounting and auditing rules and regulations.
- Participants are expected to submit their outputs (Hard & Soft Copies) on the last day of the seminar (Thursday).
- Strict compliance is enjoined.

for: 
LORNA G. BUGAYONG, Ph.D., CESO VI
 Schools Division Superintendent