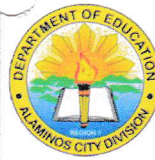




Republic of the Philippines  
Department of Education  
Region I  
SCHOOLS DIVISION OFFICE OF ALAMINOS CITY  
Alaminos City  
**DIVISION MEMORANDUM**



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**DIVISION MEMORANDUM**  
**DM-2020- 050**

**TO** : Education Program Supervisor In-charge of Field Study  
and Practice Teaching  
Heads of Public Elementary and Secondary Schools

**FROM** : Office of the Schools Division Superintendent

**SUBJECT** : **Submission of Reports of Qualified Cooperating Teachers,  
Status on School Roll Out of Module on Coaching and  
Mentoring of Cooperating Teachers and Status of  
Implementation of the Module to the Student Teachers**

**DATE** : January 21, 2020

**PARTICULARS**

1. In order to determine the number of qualified cooperating teachers in each school, kindly submit a list of your qualified cooperating teachers on or before January 24, 2020 at the LR Office.
2. In addition, please submit reports on the School Roll Out of Module on Coaching and Mentoring of Cooperating Teachers and Status of Implementation of the Module to the Deployed Student Teachers in your respective schools on or before January 31, 2020 at the LR Office.
3. School Heads and Master Teachers/Key Teachers who attended the Division Roll Out on Module of Coaching and Mentoring of Cooperating Teachers last December 11, 2019 are responsible in coaching other qualified cooperating teachers through School LAC Session or other modalities.
4. Compliance is enjoined.

  
**LORNA G. BUGAYONG, PhD, CESO VI**  
Schools Division Superintendent

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