



DIVISION MEMORANDUM
DM-2020-018

TO : School Heads of Public Elementary and Secondary Schools
FROM : Office of the Schools Division Superintendent
SUBJECT : **Planning Conference**
DATE : January 8, 2020

1. To make the 2020 TLE/EPP Programs of the Division productive and beneficial to all stakeholders, this Planning Conference will be conducted on Monday, January 13, 2020, at 2:00 o'clock in the afternoon at the Division Conference Room.
2. Participants to this Planning Conference are the **School TLE/EPP Coordinators**. As such, you are enjoined to bring your respective proposals on how to make our programs productive and beneficial to all, especially for the pupils/students.
3. Immediate dissemination of this memorandum is earnestly desired.


LORNA G. BUGAYONG Ph.D., CESO VI
Schools Division Superintendent