



DIVISION MEMORANDUM

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DM-2020-009

MEMO TO : School Heads of Public Elementary Schools
School Feeding Coordinator

SUBJECT : **Orientation on the Milk Feeding Component of School-Based Feeding Program**

FROM : Schools Division Superintendent

DATE : January 6, 2020

PARTICULARS

1. Please attend together with your designated SBFP Coordinator the one-day orientation on Milk Feeding Component of School-Based Feeding Program on January ____, 2020 at around 8:00 A. M. at the Division Library Hub.
2. Agenda of the above orientation are the following:
 - a. Guidelines on the Implementation of School-Based Feeding Program Milk Feeding Component;
 - b. Beneficiaries, Scope and Duration;
 - c. Mechanics of Implementation
 - d. Fund Availment and management Liquidation Matters;
 - e. Specification, Quality Standards and Delivery of Fresh Milk and Sterilized Milk
 - f. Distribution of Milk and Feeding Proper
 - g. Storage and Control System
 - h. Reporting and Recording
 - i. Roles and Responsibilities
 - j. Monitoring and Evaluation;
 - k. Distribution of Multivitamins and Vitamin A
 - l. Other concerns..
3. Compliance without fail is enjoined.


LORNA G. BUGAYONG, PhD., CESO VI
Schools Division Superintendent